

January 02, 2008

The monthly meeting and re-organization of the Greenwich Township Planning Board was held on the above date and was called to order by Elva Pomroy, Planning Board Secretary, at 7:00 P.M. in the Municipal Building. The meeting opened with the Pledge of Allegiance.

Pursuant to the Open Public Meetings Act, Chapter 231, PL, 1975, adequate notice of this meeting has been given in accordance with the Open Public Meetings Act by:

1. Mailing a notice of scheduled meetings of the Greenwich Township Planning Board to the Express-Times and Star-Ledger.
2. Posting a notice thereof on the Township bulletin board.
3. Filing a copy thereof with the Township Clerk.

The following mayoral appointments were made at the Township Committee meeting held on January 1, 2008:

Elaine Emiliani, Mayor, Class I	Term Expires 2008
James Adams - Committee Class 3	Term Expires 2008
Joseph Schiller - Class 2 member	Term Expires 2008
Michael Black – Alternate Member #2	Term Expires 2009
Frank Marchetta - unexpired term	Term Expires 2008
Deborah Pasquarelli – Class 4 member	Term Expires 2011

Kimberly Viscomi, Township Clerk, swore in Michael Black and Jim Adams.

Board members present at 7:00 p.m.: Jim Adams, Tim Gale, Doris Rayna, Tom Bolger, Charles Stillman, Alternate #1, Michael Black, Alternate #2. Absent were Helio Carvalho, Elaine Emiliani, Joe Schiller.

The secretary received nominations from the floor for the position of Chairperson. Charles Stillman made a motion, seconded by Jim Adams, to nominate Tom Bolger. Mr. Bolger accepted the nomination. There being no further nominations, Doris Rayna made a motion, seconded by James Adams, to close the nominations. Doris Rayna made a

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motion, seconded by Jim Adams, to elect Tom Bolger as Chairperson of the Greenwich Township Planning Board for the year 2008. The vote is as follows:

IN FAVOR: Adams, Gale, Rayna, Stillman, Black.  
OPPOSED: None.  
ABSTAINED: Bolger.

Motion carried.

Nominations were received from the floor for the position of Vice-Chairperson. Charles Stillman made a motion, seconded by Tim Gale, to nominate Doris Rayna as Vice-Chairperson. Doris Rayna accepted the nomination. Jim Adams made a motion, seconded by Dave Barretto, to close the nominations. Dave Barretto made a motion, seconded by Charles Stillman, to elect Doris Rayna as Vice-Chairperson of the Greenwich Township Planning Board for the year 2008. The vote is as follows:

IN FAVOR: Adams, Gale, Bolger, Stillman, Black.  
OPPOSED: None.  
ABSTAINED: Rayna.

Motion carried.

Doris Rayna made a motion, seconded by Charles Stillman, to retain Elva N. Pomroy as planning board secretary for the 2008 year. The vote is as follows:

IN FAVOR: Adams, Gale, Stillman, Rayna, Bolger, Black.  
OPPOSED: None.  
ABSTAINED: None.

Motion carried.

The following interviews were conducted for planner and attorney:

**Carl Hintz, Planner**, of the firm of Clarke-Caton-Hintz and Jonathan Drill, Esq., of the firm of Stickel, Koenig & Sullivan. Also present from the firm was Lisa Speck, who deals with Farmland Preservation and Mary Beth Lonergan, who deals with COAH.

Mr. Hintz stated that he is a Planner and Licensed Landscape Architect. Clarke Caton Hintz is a professional organization composed of planners, landscape architects, architects and graphic designers that bring a strong design sense to planning and a comprehensive contextual approach to architecture. The firm has eight (8) licensed planners and four (4) licensed landscape architects. Mr. Hintz is available on the second Wednesday and would attend most of the meetings. Only one professional would be present at a meeting, but at the office, several consultants will be reviewing the material as requested. A rate schedule was included in the packet and Mr. Hintz stated that the charge for travel is from his office to the Municipal building.

A power point presentation was given introducing the firm, showing scope of services that the firm provides and design projects that the firm has successfully completed.

The chair requested that if hired, reports be submitted and mailed to members the Wednesday prior to meetings nights. Mr. Bolger doesn't want reports delivered to the board the night of the meeting.

The chair informed the board that Mr. Hintz was hired by the Township Committee as township planner. The interview convened at 7:45 p.m. A complete resume' is on file in the Township's Clerk office.

Deborah Pasquarelli and Frank Marchetta were sworn in by Kim Viscomi, Township Clerk at 7:50 p.m.

**Jonathan Drill, Esquire**, of the firm of Stickel, Koenig & Sullivan. Attorney Drill presented his credentials to the board, concentrating his practice in the fields of land use and municipal law and was admitted to the Bar in 1983. Stuart Koenig, Esq. handles Mount Laurel (COAH) issues and was retained by the Township as special counsel for COAH, Municipal Planning and Zoning. Attorney Drill stated that he has represented Clinton Township since 2000 and Raritan Township and will attend all Greenwich Township board meetings.

Attorney Drill stated that he has spoke on land use matters, instructed for Hunterdon County and has given mandatory training courses. Jim Adams stated that he went to see Attorney Drill at Clinton and liked the operations.

The chair informed Attorney Drill that the board doesn't form subcommittees. Everything comes before the full board.

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Attorney Drill presented sample model rules to the board for their review and to consider adoption.

Attorney Drill is available the second Wednesday and if he is sick, he has an attorney to cover for him. The interview convened at 8:30 p.m. A complete resume' is on file in the Township Clerk's office.

David Banisch, Planner, William R. Edleston, Esq. and Michael Finelli, PE, submitted proposals for planner, attorney and engineer, respectively. As the board is aware of their qualifications, they were not interviewed but their names will be presented for consideration.

#### Resolution 2008-01

Schedule of regular meetings of the Greenwich Township Planning Board, meetings being held on the second Wednesday of each month, starting at 7:30 P.M, ending at 10:30 P.M. No new applications after 10:00 p.m. Jim Adams made a motion, seconded by Doris Rayna, to adopt the Resolution as prepared. The vote is as follows:

IN FAVOR: Adams, Gale, Marchetta, Pasquarelli, Rayna, Bolger, Stillman,  
Black.

OPPOSED: None.

ABSTAINED:None.

Motion carried.

The complete Resolution is attached to the original minutes.

#### Resolution 2008-02

Charge of \$20.00 for notice of meetings and agendas. Tim Gale made a motion, seconded by Jim Adams, to adopt the Resolution as prepared. The vote is as follows;

IN FAVOR: Adams, Gale, Marchetta, Pasquarelli, Rayna, Bolger, Stillman,  
Black.

OPPOSED: None.

ABSTAINED:None.

Motion carried.

The complete Resolution is attached to the original minutes.

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Resolution 2008-03

Charge of \$50.00 for requests for copies of monthly minutes. Doris Rayna made a motion, seconded by Jim Adams, to adopt the Resolution as prepared. The motion carried with the following roll call vote:

IN FAVOR: Adams, Gale, Marchetta, Pasquarelli, Rayna, Bolger, Stillman,  
Black.  
OPPOSED: None.  
ABSTAINED:None.

Motion carried.

The complete Resolution is attached to the original minutes.

Resolution 2008-04

Open Public Meetings Act requires that certain notice of meetings shall be submitted to two newspapers of the Township. The Newark Star Ledger has been designated as the official NJ newspaper to receive all notices of meetings and decisions of the Planning Board. The Express-Times has the greatest likelihood of informing the public within the jurisdictional area of this board of such meetings and has been designated as a secondary newspaper.

Doris Rayna made a motion, seconded by Charles Stillman, to adopt the Resolution as prepared. The motion carried with the following roll call vote:

IN FAVOR: Adams, Gale, Marchetta, Pasquarelli, Rayna, Bolger, Stillman,  
Black.  
OPPOSED: None.  
ABSTAINED:None.

Motion carried.

The complete Resolution is attached to the original minutes.

Resolution 2008-15

WHEREAS, a policy regarding attendance of any Committee representing the Township is in need of being addressed; and

WHEREAS, the Mayor and Township Committee have developed a policy to be adhered to from all Committee's; and

WHEREAS, if any appointed member of any Committee does not attend three consecutive meetings or five meetings in a year, without excuse, the Mayor reserves the right to consider those absences an indication of resignation, and may appoint a new member; and

WHEREAS, the member being replaced will be notified, if feasible or possible, and given the right to appeal to the mayor within thirty days; and

WHEREAS, any member moving outside the Township of any Committee will be considered to be resigned.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Greenwich, county of Warren, State of New Jersey that a policy is hereby established by the Township Committee representing the township.

Resolution 2008-15 was read into the record.

Deborah Pasquarelli made a motion, seconded by Frank Marchetta, to move into Executive Session. The vote is as follows:

IN FAVOR: Adams, Gale, Marchetta, Pasquarelli, Rayna, Bolger, Stillman,  
Black.  
OPPOSED: None.  
ABSTAINED: None.

Motion carried.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P:L: 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

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1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is personal.
3. It is anticipated at this time that the above stated subject matter will be made public when a decision has been rendered.

Jim Adams made a motion, seconded by Frank Marchetta, to move out of Executive Session and into regular session. The vote is as follows:

IN FAVOR: Adams, Gale, Marchetta, Pasquarelli, Rayna, Bolger, Stillman,  
Black.  
OPPOSED: None.  
ABSTAINED: None.

Motion carried.

Doris Rayna made a motion, seconded by Frank Marchetta, to hire Michael Finelli, of the firm of Finelli Consulting Engineers, as Engineer for the year 2008. The vote is as follows:

IN FAVOR: Adams, Gale, Marchetta, Pasquarelli, Rayna, Bolger, Stillman,  
Black.  
OPPOSED: None.  
ABSTAINED: None.

Motion carried.

Doris Rayna made a motion, seconded by Frank Marchetta, to hire Carl Hintz, of the firm of Clarke, Caton, Hintz, as Planner for the year 2008. The vote is as follows:

IN FAVOR: Adams, Gale, Rayna, Bolger, Stillman,  
Black.  
OPPOSED: None.  
ABSTAINED: Pasquarelli, Marchetta.

Motion carried.

Deborah Pasquarelli made a motion, seconded by Jim Adams, to hire Jonathan Drill, Esq., of the firm of Stickel, Koenig & Sullivan, as Attorney for the year 2008. The vote is as follows:

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IN FAVOR: Adams, Gale, Rayna, Bolger, Stillman, Black, Marchetta,  
Pasquarelli..

OPPOSED: None.

ABSTAINED: None.

Motion carried.

Model rules and regulations for the Board will be discussed at the January 9, 2008 board meeting. Also, the planners' deliverables will be discussed to see how they are going to be completed.

Doris Rayna stated that several years ago, the chair had discussed the possibility of setting certain guidelines so that when an applicant came before the board, the board could refer back to the guidelines. Regarding rules, each applicant is treated differently and judged on their own individual application.

The Township Committee is reviewing an "Ethics Ordinance" for sometime in March.

Deborah Pasquarelli made a motion, seconded by Charles Stillman, to adjourn the meeting. Motion carried. Meeting adjourned at 9:30 p.m.

Elva N. Pomroy  
Planning Board Secretary

Tom Bolger  
Chairman