

**March 19, 2009  
7:30 P.M.  
Stewartsville, NJ**

The Township Committee of the Township of Greenwich held a regular meeting on the above date with the following members present: Mayor Elaine Emiliani, Deputy Mayor Tanya Segal, Committeeman Joseph Gurneak, Committeeman Jim Adams, Committeeman Bruce Williams, Township Attorney Peter Jost, Township Engineer Michael Finelli, and Township Clerk Kimberly Viscomi.

### **The Flag Salute was repeated**

- **Sunshine Law**

"Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by:

1. Mailing a schedule of this meeting of the Township Committee to the Express-Times, and Newark Star Ledger newspapers
2. Posting a copy thereof on the Township Bulletin Board
3. Filing a copy thereof with the Township Clerk".

1. Approval of Township Committee Minutes: February 19, 2009

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to approve the minutes of February 19, 2009

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

2. Receive, and File Monthly Reports:

Tax Collector	Planning Board
Municipal Court	Treasurer
	Police

Committeeman Adams made a motion, seconded by Committeewoman Segal to approve the monthly reports

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

3. Receive, Charge to Various Accounts, and Pay Monthly Bills

Committeewoman Segal made a motion, seconded by Committeeman Adams to approve the monthly payment of bills

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

**Girl Scout/Cadette: Silver Award Presentation**

**Tegan Hurte  
Danielle Cicchiello  
Kelly Dalrymple**

Mayor Emiliani presented certificates of achievement to the above listed girls for striving for the Silver Award in Girl Scouting.

**PUBLIC COMMENT PERIOD**

Committeeman Adams made a motion, seconded by Committeeman Gurneak to open the public comment period

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Postmaster Jeff Hahn informed the Committee that the opening of the new post office is scheduled for March 23<sup>rd</sup>. He informed that the traffic flow coming out of the facility will restrict a no left turn onto Route 57. An ordinance would be required to enforce Title 39. Signs will need to be installed. Attorney Jost will research this ordinance and prepare for introduction.

Doris Rayna – Historical Commission – Informed that they are gathering stories from residents to put together in a book. She stated that anyone that would like to contribute to this project may do so with a story on any type of topic regarding life in Stewartsville, past or present.

Committeewoman Segal made a motion, seconded by Committeeman Williams to close the public comment period

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

**MAYOR EMILIANI**

Planning Board

SECOND READING / PUBLIC HEARING  
ORDINANCE 2009- 02

AN ORDINANCE AMENDING ARTICLE XVI, ZONING, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF GREENWICH, WARREN COUNTY, NEW JERSEY, REVISING DEVELOPMENT STANDARDS FOR THE CREATION OF A MUNICIPAL GOVERNING (MG) ZONING DISTRICT CONSISTENT WITH THE RECOMMENDATIONS OF THE 2008 LAND USE PLAN ELEMENT OF THE GREENWICH TOWNSHIP MASTER PLAN AND THE RECOMMENDATIONS OF THE GREENWICH TOWNSHIP 2006 PERIODIC REEXAMINATION REPORT OF THE MASTER PLAN AND DEVELOPMENT REGULATIONS FOR GREENWICH TOWNSHIP, WARREN COUNTY, NEW JERSEY.

Committeeman Adams made a motion, seconded by Committeewoman Segal to open the public hearing regarding Ordinance 2009-02

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Committeeman Williams made a motion, seconded by Committeeman Adams to close the public hearing on Ordinance 2009-02

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Committeeman Adams made a motion, seconded by Committeewoman Segal to adopt Ordinance 2009-02

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

☐ Financial Administration

➤ SECOND READING / PUBLIC HEARING  
ORDINANCE 2009-3

AN ORDINANCE CREATING THE POSITION OF FINANCIAL  
ADMINISTRATOR AND PRESCRIBING THE DUTIES THEREOF FOR  
THE TOWNSHIP OF GREENWICH, WARREN COUNTY, NEW JERSEY

Committeewoman Segal made a motion, seconded by Committeeman Williams to open the  
public hearing regarding Ordinance 2009-03

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to close the  
public hearing on Ordinance 2009-03

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

Committeewoman Segal made a motion, seconded by Committeeman Adams to adopt Ordinance  
2009-03

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

➤ SECOND READING / PUBLIC HEARING  
ORDINANCE 2009-04

AN ORDINANCE TO AMEND AN ORDINANCE FIXING THE SALARIES OF THE SEVERAL TOWNSHIP OFFICES OF THE TOWNSHIP OF GREENWICH, COUNTY OF WARREN AND STATE OF NEW JERSEY

SECTION 1: An Ordinance fixing salaries of the several Township Officers shall be amended as follows: **Financial Administrator .....\$100 per hour**

Committeeman Gurneak made a motion, seconded by Committeeman Adams to open the public hearing regarding Ordinance 2009-04

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None  
**MOTION CARRIED**

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to close the public hearing on Ordinance 2009-04

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None  
**MOTION CARRIED**

Committeeman Williams made a motion, seconded by Committeeman Adams to adopt Ordinance 2009-04

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None  
**MOTION CARRIED**

RESOLUTION 2009-33      Payment of Retroactive Salary to Financial Administrator

Committeeman Adams made a motion, seconded by Committeewoman Segal to approve Resolution 2009-33

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None  
**MOTION CARRIED**

➤ **Schedule of Budget Meetings**

The Township Committee agreed to schedule Thursday, April 2<sup>nd</sup> as the first budget meeting to be held at 7:00PM

➤ **Tax Collector Update**

Mayor Emiliani informed the Committee that Gordon Kobler is recovering from his hip replacement surgery and is doing fine.

➤ **2009 Calendar of Events**

Mayor Emiliani informed that Volunteer Appreciation week is April 18<sup>th</sup> -24<sup>th</sup>. She discussed with the Committee of hosting a Volunteer Appreciation Get together. Community Day is schedule for September 26<sup>th</sup> with a raindate of September 27<sup>th</sup>.

➤ **HIGHLANDS**

Committeeman Adams made a motion, seconded by Committeeman Williams to authorize Mayor Emiliani to sign the grant application for the Highlands Planning Assistance Grant requesting \$50,000.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

➤ **RESOLUTION 2009-32 Rejection of bid/ Sewer Operation**

Committeeman Adams made a motion, seconded by Committeewoman Segal to reject the bid received from Aqua for failure to submit their Business Registration Certificate as required in the bidding mandated documents for submittal.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

**Committeeman Williams made a motion, seconded by Committeeman Adams to authorize Mayor Emiliani to request of Warren County to utilize the services of their Risk Management Officer for Insurance purposes.**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

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**Committeeman Adams made a motion, seconded by Mayor Emiliani authorizing the Kid's Vote Program to be held at the Municipal Building during school elections on April 21<sup>st</sup> from 2:00 PM – 9:00 PM**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

➤ **Health Benefits**

**Attorney Peter Jost prepared correspondence regarding Health Benefits for Township Committee members. Mayor Emiliani read this correspondence into the minutes. (See attached)**

**COMMITTEEMAN GURNEAK**

Capital Projects Ad Hoc Committee Update

Joe Schiller informed that they previously conducted interviews for Architect. It was decided to call back the firm of Spiezle Architectural Group, Inc for a second interview with the members of the Township Committee attending. It was agreed to hold a special meeting on Thursday, April 23<sup>rd</sup> at 7:00 PM

Emergency Squad

Auxiliary Member: Barbara Purcell, Sharon Murdoch, Deborah Grant,  
Jennifer Freund, Lisa Haller, Fred Cowell, Sue Cowell,  
Diane Maris, Karen Beam

Committeeman Adams made a motion, seconded by Committeeman Williams to approve the above listed members

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

Blue Light Permit: Debra Yurkunas

Committeeman Adams made a motion, seconded by Mayor Emiliani to approve the blue light permit

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

**COMMITTEEMAN ADAMS**

Recycling

Resolution 2009-30 Tonnage Grant Applications Resolutions

Mayor Emiliani made a motion, seconded by Committeewoman Segal to approve Resolution 2009-30

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

Environmental Commission

Kevin Devane

Bill Schisler

Mayor Emiliani made a motion, seconded by Committeeman Williams to approve the above listed members to Environmental Commission

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

**COMMITTEEMAN WILLIAMS**

Police Department

Supervisors Test

COPS Hiring Recovery Program Grant

Committeeman Williams discussed with the Committee the correspondence received from the Chief regarding the Supervisors test. Also documentation was given to the Committee to review regarding the COPS Hiring Recovery Program Grant to consider submittal of application.

**Resolution 2009-31 Safe & Secure Grant**

Committeeman Adams made a motion, seconded by Committeewoman Segal to approve Resolution 2009-31

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

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Committeeman Williams also discussed the Towing Ordinance that was a hold over from 2008. He informed that the Chief had requested for this ordinance to be revised. The Committee instructed Attorney Jost to prepare this ordinance and to research sample from the League.

**COMMITTEEWOMAN SEGAL**

Recreation Commission

Committeeman Adams made a motion, seconded by Committeeman Gurneak to accept the resignation of Joe Mitchell with regrets

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Committeewoman Segal made a motion, seconded by Committeeman Adams to appoint Craig Patterson as Alternate #1 to the Recreation Commission

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

## TOWNSHIP ENGINEER

### 1. STRYKER'S ROAD

- Our office forwarded a final set of construction plans to the Warren County Engineer's Office on February 26, 2009. Additional supporting information and documentation (i.e. project specifications, cost estimate, details, etc.) was also forwarded to the County at that time. The project has been advertised and is presently "out to bid." It is my understanding that the County is hoping to be in a position to award a contract sometime in April with a construction start time in May and/or June. I will continue to keep the Committee apprised as timelines become more defined and established.
- It appears that the bridge over the Lopatcong Creek which was always intended to be part of the overall construction project, will not be included as the County has been unable to secure final NJDEP Permits for the bridge. Please note that the bridge design work is being performed by another consultant and has never been part of the Township's responsibility.

### 2. WYNDHAM FARM

(No change since last month's report)

- Since our maintenance bond default punchlists have been received by M. Rieder's bonding company in advance of the expiration date, it is my understanding that the maintenance bonds will remain in full force and effect until final acceptance and release of same is authorized by our office.
- MRC previously presented a proposal to the Township Committee at the November 9, 2006 Committee Meeting where it was agreed that MRC would post \$1,500 cash for tree planting and address the vast majority of items within our punchlist with the one (1) exception of the replacement of inlet castings. As of the date of this report, no additional work has been performed by M. Rieder towards addressing our maintenance bond release punchlist.

### 3. HIGHLANDS PLAN CONFORMANCE

- I attended an informational session at the Highlands Council office in Chester, NJ on January 22, 2009. The purpose of this meeting/informational session was to advise various professionals (engineers, planners and attorneys) about the Plan Conformance process, the timeline and the Grant program associated with same. Our office will be working with both Carl Hintz, P.P. and Steve Balzano towards the development of the various planning modules which constitute the Highlands Plan Conformance process. The intent of this program is to have all involved municipalities be in a position to make a better "informed" decision relative to whether or not they choose to "opt in" to the Highlands Regional Master Plan (HRMP) for the areas within the Planning Area of the HRMP.

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- Our office has nearly completed Highlands Plan Conformance Module 1: “Current Municipal Conditions and Buildout Analysis.” This module should be in a position for submission to the Highlands Council in the near future. It is my understanding that Steve Balzano will be making an application(s) to the Highlands for the Grants associated with the Plan Conformance process. I would strongly encourage the Township to have this grant application submitted in the very near future allowing the Township to be in a better position to reimburse all the professional consultant expenses which will be incurred during this process. Module 1 is a \$15,000 grant. The Township should be aware that receipt of these grant monies from the Highlands does NOT obligate the Township to “opt in” to the HRMP.

#### 4. NEW MUNICIPAL BUILDING: ARCHITECTURAL SERVICES RFP

- I attended a CPC meeting on November 24, 2008 where the original SOQs were reviewed in some detail. Mayor Emiliani and Committeeman Gurneak were also present at that meeting. The consensus of the group at the conclusion of the CPC meeting was to re-bid the architectural services RFP in an effort to receive both additional and more cost-effective architectural proposals.
- At the December Township Meeting, the Township Committee formally rejected the first set of SOQs received in response to our initial RFP. A Motion was then made to authorize the re-bidding of the project. Subsequently, I met with Joe Schiller, Tom Strozeski and Attorney Jost in an effort to revise the RFP prior to its re-advertisement. We met on December 22, 2008 wherein the RFP was revised. The revised RFP has been expanded to include more of an emphasis on modular building construction and also includes a revised time line and project schedule. The “new” RFP was posted on the Township’s website with SOQs being submitted on January 29, 2009. We had previously forwarded a bid summary (via e-mail only) to the Township Committee and CPC members regarding the results of the second round of RFPs where eight (8) SOQs were submitted and received by the Township.
- A meeting between the CPC, myself and representatives of the Township Committee was held on Thursday, February 19, 2009 to review the RFPs. Subsequent to the February 19, 2009 meeting, three (3) different architectural firms were selected to be interviewed. The three (3) selected firms included Clark Caton Hintz, SSP and The Speizle Group. Interviews with each of the three (3) architectural firms were held on March 5, 2009. Following the completion of the interviews, Joe Schiller, CPC Chairman, requested that all attendees from the interviews forward their recommendation and comments to Joe Schiller for his review and summary. At this juncture, from the information that has been provided to me, it appears that The Speizle Group has been chosen as the CPC’s consensus recommendation as the architect to be selected for the Greenwich Township Municipal Building project. Recently, at the request of Joe Schiller, I forwarded an e-mail to each architect advising them that the Township Committee would not be in a position to make any final decision until the April 16, 2009 Township Committee meeting, at the earliest. At this point in the process, I believe that the CPC will soon be forwarding an official recommendation to the Township Committee relative to the selection of an architect for the Municipal Building project.

5. PHILLIPSBURG REGIONAL WASTEWATER MANAGEMENT PLAN (WMP)

(No change since last month's report)

- Our office has previously completed revisions to certain mapping associated with the Township's WMP. This mapping was completed and forwarded to Kupper Associates for inclusion into the "complete" updated Township WMP. Kupper Associates' has completed their review of our mapping and the development of the Township WMP. It is my understanding that all required information has been forwarded to Remington & Vernick for their review and incorporation into the Phillipsburg Regional WMP as required by the NJDEP.
- The Township Committee should be advised that the NJDEP has previously forwarded correspondence, dated April 2, 2008, to the Town of Phillipsburg regarding the most recent submission of the Phillipsburg Regional WMP. The April 2, 2008 letter disapproves of the Phillipsburg Areawide WMP. As of the date of this report, I have not heard of the official course of action to be employed by the Town of Phillipsburg in response to the NJDEP letter. It is my understanding that a resubmission by Phillipsburg in an attempt to address the NJDEP's comments will be provided at some point in the future. I am unaware of any timeline for this resubmission being formulated to date.
- Based upon the County's recent decision to decline WMP agency responsibility and the resulting impact upon all the municipalities in Warren County, including Greenwich, the Township is now obligated to submit their own individual WMP to the NJDEP by July, 2009. Based upon this recent decision, I am not certain how or if the Phillipsburg Regional WMP process will be continuing. I will certainly keep the Township Committee apprised relative to this matter.

6. NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM

- This project consists of sidewalk extensions to the following areas within the Township: North Main Street sidewalk extension, the Willow Grove Road sidewalk extension and the Greenwich Street sidewalk extension. This project has received a \$150,000 grant through the NJDOT.
- Township Bond Ordinance No. 2007-23 was adopted at the December 20, 2007 Township Committee Meeting. The Township Committee then authorized our office to commence with the required field survey and design work in order to move this project forward. We have completed all of the field survey work on the project. We are nearly complete regarding the final design and construction plan development phase of the project. We have been coordinating with both Warren County (two of the three sidewalk extensions are along County roads, Route 637 and Route 638, respectively) and some of the affected utility companies who may have utility poles needing to be relocated.
- The Township Committee should be advised that there appears to be a necessity to secure additional ROW along Willow Grove Road to facilitate the installation and construction of this sidewalk extension. Our office is presently evaluating the extent of ROW which

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will be necessary to be acquired. We have now better determined the extent of ROW required and will be contacting the affected residents in the near future to advise them of the need for additional ROW. Our office will continue to work on the design plans and will keep the Township Committee apprised as we move forward on this project.

- At the June 19, 2008 Committee meeting, the Township Committee reviewed a draft letter that our office has prepared to forward to the affected residents along Willow Grove Road. The letter was approved to be mailed to the residents. Subsequent to the residents' receipt of our letter, a field meeting occurred between the affected residents and Nevitt Duveneck of our office. It seems that the majority of the residents will not be objectionable to the Township's acquisition of additional ROW in order to facilitate this project. Our office has developed parcel maps which detail the affected ROW for each property. These parcel maps have been previously forwarded to Attorney Jost prior to the maps being sent to any individual resident. This ROW acquisition requirement has now caused a delay to the overall project timeline. We have successfully secured ROW from two (2) of the affected property owners along Willow Grove Road. It appears that the other two (2) affected property owners are not agreeable to provide the Township with this necessary ROW. Therefore, the Township has authorized Attorney Jost to proceed with securing appraisals of this ROW area. Attorney Jost and I will update the Township Committee (during Executive Session) at the March 19, 2009 meeting regarding the status of the ROW acquisition and the project in general. I hope to be in a position to expand upon this further at the February 19, 2009 meeting.
- Nevitt Duveneck from our office recently met with Cheryl Edwards, NJDOT Local Aid Office, regarding additional administrative forms (Categorical Exclusion Documentation, Construction Authorization Environmental Inventory and Construction Authorization Environmental Checklist) which need to be completed and forwarded to the NJDOT based solely upon the fact that this program is a Federally funded program vs. the typical State/NJDOT funded programs. Our office is presently and will continue to move forward addressing these additional requirements in order to facilitate the completion and proper execution of the required forms. We recently received a conditional approval letter from SHPO (State Historic Preservation Office) relative to this project and the improvements in question.

7. 2009 NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM

(No change since last month's report)

- At the March 20, 2008 Township Committee Meeting, the Township Committee approved Resolution 2008-23 which represented their endorsement for the submission of a new and separate grant application under this program. The application in question will be for the sidewalk/bike path to be constructed between the Elementary School and the Middle School. The construction of this pedestrian link would be the final component of a significant pedestrian circulation network. Our office has submitted, via the SAGE system on April 14, 2008, a fully executed application to the NJDOT for this project. We are unaware of any timeline established relative to award notices being received by any municipal applicant through this program.

8. TRAFFIC ENFORCEMENT SIGNAGE

(No change since last month's report)

- At the June 19, 2008 Committee meeting, our office was provided with a copy of a letter from Chief Guzzo regarding two (2) separate requests for additional roadway signage. The first request was from Mrs. Little, 632 South Main Street (County Route 637), requesting "hidden driveway" signs. The second request was regarding "no parking" signs being placed along Greenwich Church Road (County Route 644). The Township Committee authorized our office to follow up with the County Engineer's department regarding these two (2) requests based upon the fact that both requests are directly associated with County roadway signage.
- The County will NOT agree to any "hidden driveway" type signage along their roadways. Therefore, I do not feel the Township is in a position to proceed to address Mrs. Little's request. The County would agree to the "no parking" requirement along Greenwich Church Road, but will only entertain same following the adoption of a Township ordinance regulating same. The Township Committee will need to decide whether or not to authorize the development of this ordinance.
- This matter was discussed a number of months ago and it was concluded that the Township Committee would coordinate with Police Chief Guzzo regarding both of these matters in an effort to further evaluate both and also to follow-up with the residents who made the initial inquiry. I am unaware if any further action on these two signage issues has been taken by the Township Police Department.

9. 2008 NJDOT TRUST FUND PROJECT: BEATTY'S ROAD RESURFACING

(No change since last month's report)

- Our office has recently completed the administration phase of this project and grant award. Via correspondence, dated December 2, 2008, from our office to the NJDOT, we believe we have satisfied all of the grant close-out requirements with the NJDOT. This should put the Township in a position to receive the final portion of the NJDOT grant for this project in the amount of \$37,500.

10. 2009 NJDOT TRUST FUND GRANT APPLICATIONS

(Possible Township Committee Action Required)

- Our office has previously completed two (2) separate NJDOT applications: one for Willow Grove Road (estimated construction costs of \$120,985) and one for Richline Hill Road (estimated construction costs of \$113,410). We coordinated the development of these applications with John Howell and the Township DPW. Willow Grove Road is the Township's #1 priority application with Richline Hill Road being the Township's #2 application.
- I am very pleased to report that the Township has received notification of a grant allocation for Willow Grove Road in the amount of \$100,000. This project should be considered when developing the 2009 Township budget.
- The Township Committee indicated at the February 19, 2009 Committee meeting that they would be looking to authorize our office to commence with the field survey and design work associated with this project. We will await your authorization prior to proceeding forward at this time.

11. WASHINGTON STREET TRUCK PROHIBITION

(No change since last month's report)

- This item was discussed at some length at the February 21, 2008 Township Committee Meeting. The following is the identical information which was provided to you in our February 15, 2008 engineer's report.
- The Township Committee previously authorized our office to work with the Township Attorney towards the development of an ordinance, which would **prohibit** any oversized truck traffic from utilizing Washington Street. We contacted Police Chief Guzzo to discuss detour routes, which would have been required to be established in conjunction with the proposed truck prohibition ordinance. It was brought to my attention that the primary offender relative to truck traffic on this section of Washington Street was Farm (agricultural) registered vehicles. Chief Guzzo explained that State statutes do **not** allow for enforcement of such an ordinance for this type of vehicle.
- As discussed and authorized at the January 17, 2008 Committee Meeting, a meeting between all involved parties was held on February 13, 2008. In attendance at the meeting were Mayor Emiliani, Committeeman Gunneak, Freeholder Gardner, myself, Sam and

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Bob Santini (representing the farmers), the Snyders and a few other Washington Street residents. Unfortunately, Chief Guzzo was ill and unable to attend. Mayor Emiliani, Committeeman Gurneak and I will provide an update to the full Committee at the February 21, 2008 Committee Meeting. A summary of the results of the meeting are as follows:

- DPW to relocate the existing sign on Washington Street, which is frequently hit by some of the trucks.
- The Township Police Department will closely monitor Washington Street in order to track other registered farm vehicles enabling the Township to follow-up with other farms and farmers beyond the Santinis.
- If enforceable by the Township Police Department, the weight limit restriction for the roadway will be enforced. Chief Guzzo has expressed the Department's inability to enforce this weight restriction, as it does not solely apply to the bridge as allowable by statute.
- Either the Mayor or the Police Department liaison will need to coordinate with Chief Guzzo regarding the Township Police Department's role in conjunction with the results of the meeting.
- The Mayor and Freeholder Gardner will contact ISE Farms (the large chicken farm located on Good Springs Road in Franklin Township) to request that ISE Farms use an alternate route or minimize their speed along Washington Street.
- The Santinis will coordinate with their drivers and relay the following:
  - ❖ Trucks to use Richline Hill Road as a detour as much as possible.
  - ❖ Truck drivers to drive at a relatively constant and slower speed.
  - ❖ Truck drivers to limit braking as much as possible.

## 12. GREEN ACRES: PASSIVE RECREATIONAL PLAN DEVELOPMENT

- We had a kick-off meeting with Dawn Marie Kondas on September 30, 2008 and our office is currently in the process of developing the passive recreational plan. We are not moving forward with any further development of passive recreational plan(s) at this point until we receive a response from the Office of Natural Lands Management regarding our grant application (please refer to report item #13 below). A "Progress Print" was passed out to all the Committee Members at the October 16, 2008 Committee meeting. At this juncture, no additional work is proceeding on the Passive Recreational Plan pending a decision and potential grant award through the National Recreational Trails Grant Program (item #13 below).

## 13. NATIONAL RECREATION TRAILS GRANT APPLICATION

(No change since last month's report)

- At the November 13, 2008 Township Committee meeting, the Township Committee authorized our office to prepare a grant application through the above titled agency. Our office has prepared the grant application and has coordinated with Dawn Marie Kondas during the course of the development of the grant application. The grant application was submitted prior to the December 15, 2008 deadline. The Township Committee passed Resolution 2008-89 at their December 18, 2008 meeting, which was a requirement of the

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grant application. A certified copy of Resolution 2008-89 was forwarded to the Office of Natural Lands Management on December 19, 2008. I will immediately advise the Committee regarding any award notification, which may be made. However, at this juncture I am uncertain of any time line established for award notification.

**14. MUNICIPAL ROADWAY EVALUATION & IMPROVEMENT ASSESSMENT**

(No change since last month's report)

- Committeeman Gurneak had previously discussed this matter with myself and the balance of the Township Committee. It is my understanding that the Township is considering developing a program to establish both a long-term maintenance schedule and annual budget appropriation for all of the municipal roadways. In October our office provided the Township Committee with a budget estimate in the amount of \$7,900 for these services for potential consideration in conjunction with the development of the 2009 municipal budget. At this juncture, I believe that the Committee will be evaluating this for potential award and incorporation into the 2009 municipal budget.

**15. SANITARY SEWER UTILITY REPAIR SPECIFICATION/CONTRACT**

- At the November 13, 2008 Committee meeting, the Township Committee awarded this contract to KDP Developers Inc. Our office has been coordinating with KDP Developers Inc. towards the execution of a project contract with the Township. The contract was previously forwarded to the Township for the required signatures of the Mayor and Clerk in conjunction with its final execution.
- A fully executed Agreement between KDP Developers, Inc. and the Township of Greenwich was forwarded to KDP Developers, Inc. on March 13, 2009.

**16. DUMONT ROAD STREET LIGHTING**

(Possible Township Committee Action Required)

- The contractor, Carr & Duff, has recently replaced the damaged street light. It is my understanding that all of the lights along Dumont Road are now working with the exception of a few lights which will require a new photosensor as they do not turn off during the day.
- At the December Township Committee Meeting, the Township requested that we solicit quotes from contractors for the cost to replace all of the photocells in these street lights. We recently received one (1) quote from Carr & Duff relative to their proposed costs to repair and/or replace some various components of the street lighting along Dumont Road. This quote was faxed to the Township on January 28, 2009 and an additional copy was provided to the Committee Members at the February 19, 2009 meeting where it was decided that further discussion regarding this matter would occur at the March 19, 2009 meeting. The Township will need to make a decision whether or not they wish to proceed in contracting for the services to repair these street lights.
- Once all of the street lights have been repaired and all other existing lights are energized, the Township Committee will need to make a decision relative to the future and

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permanent illumination and lighting levels along this section of Dumont Road. A decision on the final illumination pattern for the street lights along Dumont Road will need to be made by the Township Committee sometime during 2009.

**17. TOWNSHIP SINKHOLE REMEDIATION CONTRACT**

(No change since last month's report)

- At the July 24, 2008 Committee meeting, the Township Committee rejected all bids based upon a number of factors. Our office previously sent a letter to each of the three (3) contractors advising them of the Township's action. This project and the potential for awarding a future contract for these services was discussed at the September 18, 2008 Township Committee meeting regarding both the short-term and long-term interest of the Township relative to sinkhole remediation needs and costs. The Township Committee decided that, due to budgetary constraints, no further action on this matter would be taken until 2009. I would caution the Township relative to the need for these services and that any new contract be executed as early as possible in 2009.

**18. HAMLEN PROPERTY: GREEN ACRES GRANT AGREEMENT**

(Possible Township Committee Action Required)

- Our office received a letter, dated December 16, 2008, from Amy Sumoski, Green Acres which was briefly discussed at the December Township Committee Meeting. Subsequently, we forwarded a copy of Ms. Sumoski's letter to the Township Committee Members for their review in preparation for discussion at the January Township Committee Meeting. Ms. Sumoski is requesting that the Township provide her office with a schedule for the construction phase of the future township recreational fields in conjunction with the Township's prior agreement with Green Acres. To date, this information has not been provided to Ms. Sumoski at Green Acres due to the Township's uncertainty regarding both their short- and long-term commitment and timeline toward this project.

I recently received a letter, dated February 24, 2009, from the NJDEP regarding the Township's position relative to their Green Acres funding and the pending cancellation of same from and through the NJDEP. I forwarded this correspondence to the Mayor and Township Committee Members, via transmittal dated February 25, 2009. I believe the letter is fairly self-explanatory and is consistent with discussions between myself and the Township Committee over the past number of months. I have recently spoken with Mayor Emiliani regarding this letter. The Township Committee will need to make a decision as to their intent relative to any response they may wish to make to this letter and the pending cancellation of their Green Acres funding.

**PUBLIC COMMENT PERIOD**

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to open the public comment period

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Barbara Purcell of 227 Arbor Drive – Informed the Committee that the Emergency Squad will be holding their annual flower sale on April 10<sup>th</sup> & April 11<sup>th</sup>

Vicky Little of 632 South Main Street – Thanked the Township Committee for their approval of the Kids Vote to be held at the Municipal Building. She also informed that the Public Hearing on the School Budget will be held on March 30<sup>th</sup> at & 7:30 P.M. Informed that this budget has a 0% tax increase.

As there was no further comment, Committeeman Adams made a motion, seconded by Committeewoman Segal to close public comment.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

**EXECUTIVE SESSION**

**EXECUTIVE SESSION RESOLUTION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Warren and State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed as follows: Contract negotiations, Pending Litigation, Land Acquisition and Personnel
3. It is anticipated at this time that the above stated subject matter will be made public at: When a decision has been rendered.

4. This Resolution shall take effect immediately.

Committeeman Adams made a motion, seconded by Committeeman Gurneak to adopt the foregoing Resolution and enter into Executive Session.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

Committeeman Gurneak made a motion, seconded by Committeewoman Segal to come out of Executive Session and reopen the meeting to the public

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

As there was no further business, Committeeman Adams made a motion, seconded by Committeewoman Segal to adjourn the meeting at 10:23 P.M.

Kimberly Viscomi, RMC  
Township Clerk/Administrator