

The Township Committee of the Township of Greenwich held a regular meeting on the above date with the following members present: Mayor Elaine Emiliani, Deputy Mayor Tanya Segal, Committeeman Joseph Gurneak, Committeeman Jim Adams, Committeeman Bruce Williams, Township Attorney Peter Jost, Township Engineer Michael Finelli, and Township Clerk Kimberly Viscomi. Also attending Financial Administrator Grace Brennan, Tax Assessor Eloise Hagaman, Special Tax Appeal Counsel Richard Conley

**The Flag Salute was repeated**

- **Sunshine Law**

"Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by:

1. Mailing a schedule of this meeting of the Township Committee to the Express-Times, and Newark Star Ledger newspapers
2. Posting a copy thereof on the Township Bulletin Board
3. Filing a copy thereof with the Township Clerk".

1. Approval of Township Committee Minutes: April 16, 2009

Committeeman Gurneak made a motion, seconded by Committeewoman Segal to approve the minutes of April 16, 2009

Voting in favor: Williams, Segal, Emiliani  
Opposed: None  
Abstain: Adams

**MOTION CARRIED**

2. Receive, and File Monthly Reports:

Tax Collector	Planning Board
Municipal Court	Treasurer
	Police

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to approve the monthly reports

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

3. Receive, Charge to Various Accounts, and Pay Monthly Bills

Committeeman Adams made a motion, seconded by Committeeman Williams to approve the monthly payment of bills

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

**PUBLIC COMMENT PERIOD**

Committeeman Williams made a motion, seconded by Committeewoman Segal to open the public comment period

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

As there was no public comment, Committeewoman Segal made a motion, seconded by Committeeman Adams to close the public comment period

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

**RESOLUTIONS**

2009-47 Tax Lien Redemption

Committeeman Adams made a motion, seconded by Committeewoman Segal to approve resolution 2009-47

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

2009-48 Tax Lien Redemption

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to approve resolution 2009-48

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

2009-49 Tax Lien Redemption

Committeeman Adams made a motion, seconded by Committeeman Gurneak to approve resolution 2009-49

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

### **MAYOR EMILIANI**

Mayor Emiliani read for the record from Planning Board Chairman Tom Bolger the Planning Boards support of the Morris Canal Restoration Project which is consistent with the Master Plan of Greenwich Township.

Committeeman Adams made a motion, seconded by Committeewoman Segal to authorize Mayor Emiliani to write a letter of support of this project on behalf of the Township.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

#### **Notice of NJDOT Safe Routes to School Grant - \$135,700**

**Notification was received that Greenwich Township will be receiving \$135,700 for the NJDOT Safe Routes to School Grant in which that Township previously applied for.**

#### **Sewer Subcommittee**

### **RESOLUTION NO. 2009-41**

#### **RESOLUTION CONDITIONALLY AUTHORIZING EXECUTION OF LIMITED RELEASE OF DEED RESTRICTION**

Committeewoman Segal made a motion, seconded by Committeeman Adams approving Resolution 2009-41 subject to and conditionally based upon Attorney Brent Carney approval of removal of the word "structure" in paragraph 1

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None  
**MOTION CARRIED**

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**RESOLUTION 2009-42**

**RESOLUTION AWARDING CONTRACT TO AQUA WASTEWATER  
MANAGEMENT, INC., FOR THE OPERATION AND MAINTENANCE  
OF THE TOWNSHIP'S WASTEWATER COLLECTION SYSTEM**

**Committeewoman Segal made a motion, seconded by Committeeman Williams to  
approve Resolution 2009-42**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None  
**MOTION CARRIED**

**Highlands Council Executed Grant Agreement - \$50,000 – Mayor to sign**

**Committeeman Williams made a motion, seconded by Committeeman Adams authorizing  
the Mayor to sign the Highlands Council Executed Grant Agreement for \$50,000**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None  
**MOTION CARRIED**

**RESOLUTION 2009-43 Delay in the Introduction of 2009 Budget**

**Committeewoman Segal made a motion, seconded by Committeeman Adams to approve  
Resolution 2009-43**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None  
**MOTION CARRIED**

**RESOLUTION 2009-44 INTRODUCTION OF 2009 MUNICIPAL BUDGET  
BY TITLE ONLY**

**Committeeman Williams made a motion, seconded by Committeeman Adams to approve  
Resolution 2009-44**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None  
**MOTION CARRIED**

**RESOLUTION 2009-45      Application to the Local Finance Board**

**Committeewoman Segal made a motion, seconded by Committeeman Adams to approve  
Resolution 2009-45**

Voting in favor:      Adams, Williams, Gurneak, Segal, Emiliani  
Opposed:              None

**MOTION CARRIED**

**RESOLUTION 2009-46      Canceling certain funded appropriation balances  
heretofore provided for various Capital Projects  
totaling \$225,164**

**Committeeman Adams made a motion, seconded by Committeeman Williams to approve  
Resolution 2009-46**

Voting in favor:      Adams, Williams, Gurneak, Segal, Emiliani  
Opposed:              None

**MOTION CARRIED**

**FIRST READING**

**ORDINANCE 2009-06  
CALENDAR YEAR 2009  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**Committeeman Williams made a motion, seconded by Committeeman Adams to approve  
for first reading Ordinance 2009-06**

Voting in favor:      Adams, Williams, Gurneak, Segal, Emiliani  
Opposed:              None

**MOTION CARRIED**

**FIRST READING                      TABLE ORDINANCE**

**ORDINANCE 2009-07  
AN ORDINANCE TO AMEND AN ORDINANCE FIXING THE SALARIES OF THE  
SEVERAL TOWNSHIP OFFICES OF THE TOWNSHIP OF GREENWICH, COUNTY  
OF WARREN AND STATE OF NEW JERSEY**

- Retro – Terri Carrig back to July 20, 2008 increase of \$1 per hour**

**Committeeman Gurneak made a motion, seconded by Committeeman Adams to approve retro salary increase to Terri Carrig back to July 20, 2008 of an increase of \$1 per hour**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

- Retro – Marianne Marchetta back to November 23, 2008 increase of \$1 per hour**

**Committeeman Williams made a motion, seconded by Committeewoman Segal to approve retro salary increase to Marianne Marchetta back to November 23, 2008 of an increase of \$1 per hour**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

- Part-time Office help: William Pittman & Mark Strozeski**

**18 hours per week @ \$8 /hr. // Employment ending mid August 2009**

**Committeeman Gurneak made a motion, seconded by Committeeman Adams to approve hiring William Pittman & Mark Strozeski for 18 hours per week @ \$8 / hr.**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

## **COMMITTEEWOMAN SEGAL**

- Open Space**

Resolution 2009-39

Slack Farm

**Committeeman Adams made a motion, seconded by Mayor Emiliani to approve Resolution 2009-39**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

**MOTION CARRIED**

Resolution 2009-40

Schuster Farm

**Committeeman Adams made a motion, seconded by Committeeman Gurneak to approve Resolution 2009-40**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

### **COMMITTEEMAN GURNEAK**

- Fire Department  
Cadet FF: Kevin Guarderas

**Committeewoman Segal made a motion, seconded by Committeeman Adams to approve Cadet Firefighter Kevin Guarderas**

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Fire Truck grant application

Committeeman Gurneak discussed with the Committee this grant application he informed that the Township match if awarded would be \$450,000. His opinion is that the Township is not in a financial position this year to consider this match. The total amount of the vehicle is \$900,000.

Status of : **Sample Ordinance for Committee review:** Authorizing the Township and Volunteer Emergency Services to Clean up or Abate Discharges of Hazardous Substances and to Obtain Reimbursement for time and materials expended in cleaning up or abating any such discharges – Distributed to Committee at April meeting

Committeeman Gurneak requested the Township Attorney to review and prepare for a future meeting an ordinance for introduction.

### **COMMITTEEMAN ADAMS**

- Phone System Quotes - TABLES
- Shared Service – Glacial Energy

Committeeman Adams informed that Glacial Energy could provide approximately a 19% decrease in cost for electric to the municipality as a 3<sup>rd</sup> party supplier. Mayor Emiliani stated that she would prefer to have a representative from this company make a presentation to the entire Township Committee.

**COMMITTEEMAN WILLIAMS**

Police Department

Substitute Crossing Guard: Ray Tanella

Committeeman Adams made a motion, seconded by Committeeman Williams to hire conditionally as a Substitute Crossing Guard Ray Tanella based upon certification.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Memorialize: Officer Lazier & Officer Buss to Step 4 of the contract with a salary of \$50,285.11

Committeeman Adams made a motion, seconded by Committeeman Williams to memorialize Officer Lazier & Officer Buss to Step 4 of the contract with a salary of \$50,285.11

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Memorial Day Parade

The parade will be held on Monday, May 25, 2009 beginning at 10:00 A.M. The ceremony will take place directly after the parade. Previously the Committee approved of the purchase of \$200 worth of Rita's Italian Ice coupons to children in the parade.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Route 22 Corridor Study

The next meeting will be held on Monday, June 22, 2009 from 6-8 PM in Pohatcong Township.

**TOWNSHIP ATTORNEY**

**SECOND READING/PUBLIC HEARING  
ORDINANCE 2009-05**

**AN ORDINANCE PROVIDING FOR THE HOLDING AND TEMPORARY CUSTODY  
OF PERSONS ARRESTED FOR VIOLATION OF N.J.S.A: 39:4-50 IN THE TOWNSHIP  
OF GREENWICH, WARREN COUNTY, NEW JERSEY**

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to open the public hearing on Ordinance 2009-05

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to close the public hearing on Ordinance 2009-05

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Committeewoman Segal made a motion, seconded by Committeeman Williams to adopt Ordinance 2009-05

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

## **TOWNSHIP ENGINEER**

### 1. STRYKER'S ROAD

- Our office forwarded a final set of construction plans to the Warren County Engineer's Office on February 26, 2009. Additional supporting information and documentation (i.e. project specifications, cost estimate, details, etc.) was also forwarded to the County at that time. The project was recently advertised and a bid opening was held by the County during the last week of March. The County is administering all the contract related issues associated with this project. The County has awarded a contract to the low bidder, Crossroads Construction.
- A pre-construction meeting for this project was held on May 13, 2009. The County and contractor's schedule is for the start of construction to commence in the beginning of June. I will continue to keep the Committee apprised as timelines become more defined and established.
- The Township Committee should be advised that our office will be retained by Warren County as this project moves into the construction phase. At this juncture, as per my prior and current discussions with County Engineer Dave Hicks, FCE will be providing survey stakeout and control, construction administration and construction inspection services.
- The bridge over the Lopatcong Creek, which was always intended to be part of the overall construction project, will not be included as the County has been unable to secure

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final NJDEP Permits for the bridge. Please note that the bridge design work is being performed by another consultant and has never been part of the Township's responsibility.

2. WYNDHAM FARM

(No change since last month's report)

- Since our maintenance bond default punchlists have been received by M. Rieder's bonding company in advance of the expiration date, it is my understanding that the maintenance bonds will remain in full force and effect until final acceptance and release of same is authorized by our office.
- MRC previously presented a proposal to the Township Committee at the November 9, 2006 Committee Meeting where it was agreed that MRC would post \$1,500 cash for tree planting and address the vast majority of items within our punchlist with the one (1) exception of the replacement of inlet castings. As of the date of this report, no additional work has been performed by M. Rieder towards addressing our maintenance bond release punchlist.

3. HIGHLANDS PLAN CONFORMANCE

- I attended the initial informational session (for Module 1) at the Highlands Council office in Chester, NJ on January 22, 2009. The purpose of this meeting/informational session was to advise various professionals (engineers, planners and attorneys) about the Plan Conformance process, the timeline and the Grant program associated with same. Our office will be working with both Carl Hintz, P.P. and Steve Balzano towards the development of the various planning modules which constitute the Highlands Plan Conformance process. The intent of this program is to have all involved municipalities be in a position to make a better "informed" decision relative to whether or not they choose to "opt in" to the Highlands Regional Master Plan (HRMP) for the areas within the Planning Area of the HRMP.
- Our office has completed Plan Conformance Module 1 which will soon be forwarded to the NJ Highlands Council. Module 1 was recently revised in accordance with the Township Committee's action at the April 16, 2009 meeting where the Township Committee authorized our office to include certain additional environmental constraining layers into our Module 1 analysis. Our office continues to work closely and coordinate with Steve Balzano through this Highlands Plan Conformance process.
- On April 3, 2009, I was present at a NJ Highlands Informational Session for Module 2: Build-out analysis. As soon as the work associated with Module 1 has been reviewed and approved by the Highlands Council, they will be forwarding their work product back to our office for use in conjunction with the development of Module 2 Build-out analysis.

4. NEW MUNICIPAL BUILDING: ARCHITECTURAL SERVICES RFP

- At the December Township Meeting, the Township Committee formally rejected the first set of SOQs received in response to our initial RFP. A Motion was then made to

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authorize the re-bidding of the project. Subsequently, I met with Joe Schiller, Tom Strozeski and Attorney Jost in an effort to revise the RFP prior to its re-advertisement. We met on December 22, 2008 wherein the RFP was revised. The revised RFP has been expanded to include more of an emphasis on modular building construction and also includes a revised time line and project schedule. The “new” RFP was posted on the Township’s website with SOQs being submitted on January 29, 2009. We had previously forwarded a bid summary (via e-mail only) to the Township Committee and CPC members regarding the results of the second round of RFPs where eight (8) SOQs were submitted and received by the Township.

- A meeting between the CPC, myself and representatives of the Township Committee was held on Thursday, February 19, 2009 to review the RFPs. Subsequent to the February 19, 2009 meeting, three (3) different architectural firms were selected to be interviewed. The three (3) selected firms included Clark Caton Hintz, SSP and The Speizle Group. Interviews with each of the three (3) architectural firms were held on March 5, 2009. Following the completion of the interviews, Joe Schiller, CPC Chairman, requested that all attendees from the interviews forward their recommendation and comments to Joe Schiller for his review and summary. At this juncture, from the information that has been provided to me, it appears that The Speizle Group has been chosen as the CPC’s consensus recommendation as the architect to be selected for the Greenwich Township Municipal Building project. Recently, at the request of Joe Schiller, I forwarded an e-mail to each architect advising them that the Township Committee would not be in a position to make any final decision until the April 16, 2009 Township Committee meeting, at the earliest.
- Joe Schiller provided a summary of the CPC’s evaluation and recommendation to the Township Committee at the March 19, 2009 Committee Meeting. As suspected, The Speizle Group was the recommendation of the CPC for the architectural services for the new Township Municipal Building. A special joint meeting between the Township Committee and CPC was held on April 23, 2009 where The Speizle Group provided a second presentation to all the parties present at the meeting. At this juncture, I am uncertain relative to the intended course of action by the Township Committee relative to the selection of an architect and/or the commencement of services associated with the new municipal building. If the Township is not intending on proceeding forward with the project in 2009, I feel we should advise the architects accordingly of our decision and revised timeline. I will wait for your authorization and/or direction in this matter.

5. PHILLIPSBURG REGIONAL WASTEWATER MANAGEMENT PLAN (WMP)  
(No change since last month’s report)

- Our office has previously completed revisions to certain mapping associated with the Township’s WMP. This mapping was completed and forwarded to Kupper Associates for inclusion into the “complete” updated Township WMP. Kupper Associates’ has completed their review of our mapping and the development of the Township WMP. It is my understanding that all required information has been forwarded to Remington &

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Vernick for their review and incorporation into the Phillipsburg Regional WMP as required by the NJDEP.

- The Township Committee should be advised that the NJDEP has previously forwarded correspondence, dated April 2, 2008, to the Town of Phillipsburg regarding the most recent submission of the Phillipsburg Regional WMP. The April 2, 2008 letter disapproves of the Phillipsburg Areawide WMP. As of the date of this report, I have not heard of the official course of action to be employed by the Town of Phillipsburg in response to the NJDEP letter. It is my understanding that a resubmission by Phillipsburg in an attempt to address the NJDEP's comments will be provided at some point in the future. I am unaware of any timeline for this resubmission being formulated to date.
- Based upon the County's recent decision to decline WMP agency responsibility and the resulting impact upon all the municipalities in Warren County, including Greenwich, the Township is now obligated to submit their own individual WMP to the NJDEP by July, 2009. Based upon this recent decision, I am not certain how or if the Phillipsburg Regional WMP process will be continuing. I will certainly keep the Township Committee apprised relative to this matter.

#### **6. NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM**

- This project consists of sidewalk extensions to the following areas within the Township: North Main Street sidewalk extension, the Willow Grove Road sidewalk extension and the Greenwich Street sidewalk extension. This project has received a \$150,000 grant through the NJDOT.
- Township Bond Ordinance No. 2007-23 was adopted at the December 20, 2007 Township Committee Meeting. The Township Committee then authorized our office to commence with the required field survey and design work in order to move this project forward. We have completed all of the field survey work on the project. We are nearly complete regarding the final design and construction plan development phase of the project. We have been coordinating with both Warren County (two of the three sidewalk extensions are along County roads, Route 637 and Route 638, respectively) and some of the affected utility companies who may have utility poles needing to be relocated.
- The Township Committee should be advised that there appears to be a necessity to secure additional ROW along Willow Grove Road to facilitate the installation and construction of this sidewalk extension. We have now better determined the extent of ROW required and have previously contacted the affected residents to advise them of the need for additional ROW. Our office will continue to work on the design plans and will keep the Township Committee apprised as we move forward on this project.
- Nevitt Duveneck from our office recently met with Cheryl Edwards, NJDOT Local Aid Office, regarding additional administrative forms (Categorical Exclusion Documentation, Construction Authorization Environmental Inventory and Construction Authorization Environmental Checklist) which need to be completed and forwarded to the NJDOT based solely upon the fact that this program is a Federally funded program vs. the typical

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State/NJDOT funded programs. Our office is presently and will continue to move forward addressing these additional requirements in order to facilitate the completion and proper execution of the required forms. We recently received a conditional approval letter from SHPO (State Historic Preservation Office) relative to this project and the improvements in question.

- I am pleased to report that the Township has recently acquired the last remaining ROW along Willow Grove Road which was required for the project to proceed to construction. At this juncture, we are preparing to put the project out to bid. We are also in the process of securing final NJDOT approval of our plans and the design which is a requirement via this particular grant program and funding source. We will continue to keep the Committee apprised as we move forward to secure all final required approvals and proceed to construction.

7. 2009 NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM

- At the March 20, 2008 Township Committee Meeting, the Township Committee approved Resolution 2008-23 which represented their endorsement for the submission of a new and separate grant application under this program. The application in question will be for the sidewalk/bike path to be constructed between the Elementary School and the Middle School. The construction of this pedestrian link would be the final component of a significant pedestrian circulation network. Our office has submitted, via the SAGE system on April 14, 2008, a fully executed application to the NJDOT for this project. We are unaware of any timeline established relative to award notices being received by any municipal applicant through this program.
- I am very pleased to report that, based upon receipt of a letter, dated May 12, 2009, from the NJDOT to Mayor Emiliani, the Township was awarded a grant in the amount of \$135,700.00 through this program. We will discuss this project further and the timing of same at the May 21, 2009 Township Committee meeting.

8. TRAFFIC ENFORCEMENT SIGNAGE

(No change since last month's report)

- At the June 19, 2008 Committee meeting, our office was provided with a copy of a letter from Chief Guzzo regarding two (2) separate requests for additional roadway signage. The first request was from Mrs. Little, 632 South Main Street (County Route 637), requesting "hidden driveway" signs. The second request was regarding "no parking" signs being placed along Greenwich Church Road (County Route 644). The Township Committee authorized our office to follow up with the County Engineer's department regarding these two (2) requests based upon the fact that both requests are directly associated with County roadway signage.
- The County will NOT agree to any "hidden driveway" type signage along their roadways. Therefore, I do not feel the Township is in a position to proceed to address Mrs. Little's request. The County would agree to the "no parking" requirement along Greenwich Church Road, but will only entertain same following the adoption of a Township

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ordinance regulating same. The Township Committee will need to decide whether or not to authorize the development of this ordinance.

- This matter was discussed a number of months ago and it was concluded that the Township Committee would coordinate with Police Chief Guzzo regarding both of these matters in an effort to further evaluate both and also to follow-up with the residents who made the initial inquiry. I am unaware if any further action on these two signage issues has been taken by the Township Police Department.

9. 2009 NJDOT TRUST FUND GRANT APPLICATIONS

(No change since last month's report)

- Our office has previously completed two (2) separate NJDOT applications: one for Willow Grove Road (estimated construction costs of \$120,985) and one for Richline Hill Road (estimated construction costs of \$113,410). We coordinated the development of these applications with John Howell and the Township DPW. Willow Grove Road is the Township's #1 priority application with Richline Hill Road being the Township's #2 application.
- The Township previously received notification of a grant allocation for Willow Grove Road in the amount of \$100,000. This project must be considered in conjunction with the development of the 2009 Township budget. At the March 19, 2009 Committee Meeting, the Township Committee authorized our office to proceed with the development of the construction plans for this project. We have commenced with same and will continue to keep the Township Committee advised as we move forward and closer to a point where the project is in a position to be put "out to bid."

10. 2010 NJDOT TRUST FUND GRANT APPLICATIONS

- This year's applications are due to be submitted on June 12, 2009 in electronic form via the SAGE system. We will coordinate with both the Township Committee and DPW on the candidates for submission under this year's program. The Township Committee authorized our office to proceed with the development of this year's NJDOT grant applications at the April 16, 2009 meeting. Our office is proceeding with the development of this year's applications and will forward same to the NJDOT via the SAGE system in advance of the June 12, 2009 deadline. The Township will need to pass a resolution in conjunction with the application. The resolution may not be in a position to be acted upon until the June 18, 2009 Township Committee meeting which does NOT negatively impact the grant application, as the resolution can be submitted subsequent to the grant application.

11. WASHINGTON STREET TRUCK PROHIBITION

(No change since last month's report)

- This item was discussed at some length at the February 21, 2008 Township Committee Meeting. The following is the identical information which was provided to you in our February 15, 2008 engineer's report.
- The Township Committee previously authorized our office to work with the Township Attorney towards the development of an ordinance, which would **prohibit** any oversized truck traffic from utilizing Washington Street. We contacted Police Chief Guzzo to discuss detour routes, which would have been required to be established in conjunction with the proposed truck prohibition ordinance. It was brought to my attention that the primary offender relative to truck traffic on this section of Washington Street was Farm (agricultural) registered vehicles. Chief Guzzo explained that State statutes do **not** allow for enforcement of such an ordinance for this type of vehicle.
- As discussed and authorized at the January 17, 2008 Committee Meeting, a meeting between all involved parties was held on February 13, 2008. In attendance at the meeting were Mayor Emiliani, Committeeman Gurneak, Freeholder Gardner, myself, Sam and Bob Santini (representing the farmers), the Snyders and a few other Washington Street residents. Unfortunately, Chief Guzzo was ill and unable to attend. Mayor Emiliani, Committeeman Gurneak and I will provide an update to the full Committee at the February 21, 2008 Committee Meeting. A summary of the results of the meeting are as follows:
  - DPW to relocate the existing sign on Washington Street, which is frequently hit by some of the trucks.
  - The Township Police Department will closely monitor Washington Street in order to track other registered farm vehicles enabling the Township to follow-up with other farms and farmers beyond the Santinis.
  - If enforceable by the Township Police Department, the weight limit restriction for the roadway will be enforced. Chief Guzzo has expressed the Department's inability to enforce this weight restriction, as it does not solely apply to the bridge as allowable by statute.
  - Either the Mayor or the Police Department liaison will need to coordinate with Chief Guzzo regarding the Township Police Department's role in conjunction with the results of the meeting.
  - The Mayor and Freeholder Gardner will contact ISE Farms (the large chicken farm located on Good Springs Road in Franklin Township) to request that ISE Farms use an alternate route or minimize their speed along Washington Street.

- The Santinis will coordinate with their drivers and relay the following:
  - ❖ Trucks to use Richline Hill Road as a detour as much as possible.
  - ❖ Truck drivers to drive at a relatively constant and slower speed.
  - ❖ Truck drivers to limit braking as much as possible.

## 12. GREEN ACRES: PASSIVE RECREATIONAL PLAN DEVELOPMENT

- We had a kick-off meeting with Dawn Marie Kondas on September 30, 2008 and our office has developed an initial concept passive recreational plan. We are not moving forward with any further development of a passive recreational plan(s) at this point until we receive a response from the Office of Natural Lands Management regarding our grant application (please refer to report item #13 below). A “Progress Print” was passed out to all the Committee Members at the October 16, 2008 Committee meeting. At this juncture, no additional work is proceeding on the Passive Recreational Plan pending a decision and potential grant award through the National Recreational Trails Grant Program (item #13 below).
- A site inspection of the property along with a review of our initial concept passive recreational/trail plan was held on April 25, 2009. I was in attendance along with Debbie Scarborough and Dawn Marie Kondas. I believe the results of the site walk and inspection proved favorable and showed that the passive recreational/trail plan was a very viable proposal for the property in question, based upon its existing features and topography.

## 13. NATIONAL RECREATION TRAILS GRANT APPLICATION

(No change since last month’s report)

- At the November 13, 2008 Township Committee meeting, the Township Committee authorized our office to prepare a grant application through the above titled agency. Our office has prepared the grant application and has coordinated with Dawn Marie Kondas during the course of the development of the grant application. The grant application was submitted prior to the December 15, 2008 deadline. The Township Committee passed Resolution 2008-89 at their December 18, 2008 meeting, which was a requirement of the grant application. A certified copy of Resolution 2008-89 was forwarded to the Office of Natural Lands Management on December 19, 2008. I will immediately advise the Committee regarding any award notification, which may be made. However, at this juncture I am uncertain of any time line established for award notification.

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**7:30 P.M.**

**STEWARTSVILLE, NJ**

**14. MUNICIPAL ROADWAY EVALUATION & IMPROVEMENT ASSESSMENT**

(No change since last month's report)

- Committeeman Gurneak had previously discussed this matter with myself and the balance of the Township Committee. It is my understanding that the Township is considering developing a program to establish both a long-term maintenance schedule and annual budget appropriation for all of the municipal roadways. In October our office provided the Township Committee with a budget estimate in the amount of \$7,900 for these services for potential consideration in conjunction with the development of the 2009 municipal budget. At this juncture, I believe that the Committee will be evaluating this for potential award and incorporation into the 2009 municipal budget.

**15. DUMONT ROAD STREET LIGHTING**

(Possible Township Committee Action Required)

(No change since last month's report)

- At the December Township Committee Meeting, the Township requested that we solicit quotes from contractors for the cost to replace all of the photocells in these street lights. We recently received one (1) quote from Carr & Duff relative to their proposed costs to repair and/or replace some various components of the street lighting along Dumont Road. This quote was faxed to the Township on January 28, 2009 and an additional copy was provided to the Committee Members at the February 19, 2009 meeting where it was decided that further discussion regarding this matter would occur at the March 19, 2009 meeting. The Township will need to make a decision whether or not they wish to proceed in contracting for the services to repair these street lights.
- Once all of the street lights have been repaired and all other existing lights are energized, the Township Committee will need to make a decision relative to the future and permanent illumination and lighting levels along this section of Dumont Road. A decision on the final illumination pattern for the street lights along Dumont Road will need to be made by the Township Committee sometime during 2009.

16. TOWNSHIP SINKHOLE REMEDIATION CONTRACT

(No change since last month's report)

- At the July 24, 2008 Committee meeting, the Township Committee rejected all bids based upon a number of factors. Our office previously sent a letter to each of the three (3) contractors advising them of the Township's action. This project and the potential for awarding a future contract for these services was discussed at the September 18, 2008 Township Committee meeting regarding both the short-term and long-term interest of the Township relative to sinkhole remediation needs and costs. The Township Committee decided that, due to budgetary constraints, no further action on this matter would be taken until 2009. I would caution the Township relative to the need for these services and that any new contract be executed as early as possible in 2009.

17. TOWNSHIP SANITARY SEWER SYSTEM: COMMUNOTOR REPAIR

- At the April 16, 2009 Township Committee meeting, the Township Committee had authorized our office to solicit additional quotes for the repair of the Township Communotor (i.e. Muffin Monster). As of the date of this report, our office has not been able to secure additional quotes for the repair of this piece of equipment. We will continue to contact prospective vendors and report back to both the Township Sewer Subcommittee and Township Committee in the near future.

18. TOWNSHIP SANITARY SEWER SYSTEM: OPERATION & MAINTENANCE (O&M CONTRACT)

(Possible Township Committee Action Required)

- On May 15, 2009, our office was present at the fourth bid opening for this contract. As you recall, the previous bids received for this contract all were required to be rejected for various reasons. One (1) bid was received from Aqua Wastewater Management, Inc. for the total contract price of \$95,300.00. As of the time that this report was prepared, I only was able to perform an initial cursory review of the bid specification, as submitted by Aqua, which seems to indicate that the bid, as submitted, is complete. Copies were forwarded to both Brent Carney and Joe Pryor for their review and comment. Subject to approval of the bid by Brent, Joe and our office, the Township Committee may be in a position to award the contract at the May 21, 2009 Committee Meeting.

**EXECUTIVE SESSION**

**EXECUTIVE SESSION RESOLUTION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Warren and State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed as follows: Contract negotiations, Pending Litigation, Land Acquisition and Personnel
3. It is anticipated at this time that the above stated subject matter will be made public at: When a decision has been rendered.
4. This Resolution shall take effect immediately.

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to adopt the foregoing Resolution and enter into Executive Session.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to come out of Executive Session and reopen the meeting to the public

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

As there was no further business, Committeeman Adams made a motion, seconded by Committeewoman Segal to adjourn the meeting at 9:25 P.M.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani  
Opposed: None

**MOTION CARRIED**

Kimberly Viscomi, RMC  
Township Clerk/Administrator

**MAY 21, 2009**  
**7:30 P.M.**  
**STEWARTSVILLE, NJ**