

November 12, 2009
7:30 P.M.
Stewartsville, NJ 08886

The Township Committee of the Township of Greenwich held a regular meeting on the above date with the following members present: Mayor Elaine Emiliani, Deputy Mayor Tanya Segal Committeeman Joseph Gurneak, Committeeman Jim Adams, Committeeman Bruce Williams, Attorney Brent Carney, Township Engineer Michael Finelli, and Township Clerk Kimberly Viscomi. Absent from the meeting Township Attorney Peter Jost

The Flag Salute was repeated

- **Sunshine Law**

"Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by:

1. Mailing a schedule of this meeting of the Township Committee to the Express-Times, and Newark Star Ledger newspapers
2. Posting a copy thereof on the Township Bulletin Board
3. Filing a copy thereof with the Township Clerk".

1. Approval of Township Minutes: October 15, 2009

Committeewoman Segal made a motion, seconded by Committeeman Adams to approve the October 15, 2009 Township Minutes

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None

MOTION CARRIED

2. Receive, and File Monthly Reports:

Tax Collector

Municipal Court

Police

Zoning Officer

Financial Administrator

Committeeman Adams made a motion, seconded by Committeeman Gurneak to approve the monthly reports

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

2. Receive, Charge to Various Accounts, and Pay Monthly Bills

Committeewoman Segal made a motion, seconded by Committeeman Adams to approve the payment of the monthly bills

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

PUBLIC COMMENT PERIOD

Committeeman Gurneak made a motion, seconded by Committeewoman Segal to open public comment

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

As there was no public comment, Committeewoman Segal made a motion, seconded by Committeeman Gurneak to close the public comment

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

MAYOR EMILIANI

Green Acres

Authorize Mayor to sign project agreement / Resolution 2009-89

Committeeman Gurneak made a motion, seconded by Committeeman Williams to approve Resolution 2009-89

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Warren County Shared Services Agreement
Resolution 2009-86

Committeeman Gurneak made a motion, seconded by Committeewoman Segal to approve Resolution 2009-86

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Resolution 2009-87 Transfer Resolution

Committeeman Williams made a motion, seconded by Committeeman Adams to approve Resolution 2009-87

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Warren County Municipal Alliance Agreement / Authorization for Mayor to sign
SWMAC Agreement – Resolution 2009-88

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to approve Resolution 2009-88

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Police Department Retro – Payroll

Committeewoman Segal made a motion, seconded by Committeeman Adams to approve November 20th as the retro payroll for the police dept.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Resignation of Joseph Schiller from Planning Board & BOA

Committeeman Williams made a motion, seconded by Committeeman Adams to accept his resignation with regret

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Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Committeewoman Segal made a motion, seconded by Committeeman Adams to appoint Mike Black as Planning Board & BOA member

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Labor Attorney response to Grievance from Sgt. Voll

Committeeman Adams made a motion to table the response of the Township to grievance until the November 30th meeting, seconded by Committeeman Williams

Voting in favor: Adams, Williams
Opposed: Gurneak, Segal, Emilaini
MOTION DENIED

Committeewoman Segal made a motion, seconded by Committeeman Gurneak to approve the response to grievance from Sgt. Voll as amended

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

DEPUTY MAYOR SEGAL

Recreation

Appointment of Mike Boures as Alt #2, term expiring 12/31/09

Mayor Emiliani made a motion, seconded by Committeeman Adams to appoint Mike Boures as Alt #2, term expiring 12/31/09

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Web based registration for sports

Committeeman Adams made a motion, seconded by Committeeman Gurneak to approve up to \$1,500 start up fees for web based registration for recreation sports

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani

Opposed: None
MOTION CARRIED

COMMITTEEMAN GURNEAK

- Fire Department
New Member: Eric Drzewiecki / Cadet

Committeewoman Segal made a motion, seconded by Committeeman Adams to approve Eric Drzewiecki as Cadet

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

New Member: Robert Richline / Junior FF

Committeewoman Segal made a motion, seconded by Committeeman Williams to approve Robert Richline as Junior FF

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

COMMITTEEMAN ADAMS

- Environmental Commission
Christmas Tree Pilot

Committeeman Adams made a motion, seconded by Committeeman Gurneak to approve residents dropping off their Christmas trees for free at the municipal building on designated dates, supervised by Environmental Commission members

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

- Eagle Scout Project / Bradley Meyer, Troop 56

Committeewoman Segal made a motion, seconded by Committeeman Williams to approve the recycling project at a cost not to exceed \$400

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

- Finance
Tax/Animal Control Module

The Clerk informed that both of these modules are in place and beginning in 2010 the dog licenses will be computerized. As for the tax module in 2010 the cash receipts will be inputted.

COMMITTEEMAN WILLIAMS

- Police Department
Requisitions

Committeeman Adams made a motion, seconded by Committeewoman Segal to approve the requisition for \$1829.89

Voting in favor: Adams, Williams, Gurneak, Segal
Opposed: Emiliani
MOTION CARRIED

Body Armor – Table / November 30th

Committeeman Adams made a motion, seconded by Mayor Emiliani not to approve the requisition for the cameras

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Staffing Evaluation – No action taken
Warren County Dispatch Response letter

The Clerk informed that the County responded that they can not provide the reports requested.

Committeeman Williams informed that the Police Department will be conducting “Operation Medicine” on November 14th from 10-2pm

❑ **TOWNSHIP ENGINEER REPORT**

1. **STRYKER'S ROAD**

- Our office forwarded a final set of construction plans to the Warren County Engineer's Office on February 26, 2009. Additional supporting information and documentation (i.e. project specifications, cost estimate, details, etc.) was also forwarded to the County at that time. The project was recently advertised and a bid opening was held by the County during the last week of March. The County is administering all the contract-related issues associated with this project. The County has awarded a contract to the low bidder, Crossroads Construction.
- A pre-construction meeting for this project was held on May 13, 2009. A more recent field meeting was held on October 6, 2009 and was attended by Nevitt Duveneck of our office, Jim Bernaski, P.E., Assistant Warren County Engineer, Crossroads Construction Reps and the utility companies. The purpose of the meeting was to establish a start date for the project and also confirm the timing for the relocation of the utility poles. Unfortunately, the utility companies were still unable to provide confirmation regarding the timing for the relocation of the utility poles. The contractor will need to work around the utility poles until they are relocated. This also required some minor redesign of the storm sewer by our office to avoid the utility poles should they not be relocated in advance of the storm sewer installation.
- I am very pleased to report and I believe that everyone is probably aware that at this point, construction has commenced on the project. We are hopeful that the project can still be completed this year and will continue to update the Township Committee regarding the progress of the project and it's schedule. The completion of the project will be largely determined by the weather as we continue to proceed forward into the winter months. We continue to be optimistic regarding the majority of work being completion t his year with the possible exception of the top course of the pavement.
- The Township Committee should be advised that our office has been retained by Warren County for construction administration and inspection services during the construction phase of the project.
- The bridge over the Lopatcong Creek, which was always intended to be part of the overall construction project, will not be included as the County has been unable to secure final NJDEP Permits for the bridge. Please note that the bridge design work is being performed by another consultant and has never been part of the Township's responsibility.

2. **WYNDHAM FARM**

(No change since last month's report)

- Since our maintenance bond default punchlists have been received by M. Rieder's bonding company in advance of the expiration date, it is my understanding that the maintenance bonds will remain in full force and effect until final acceptance and release of same is authorized by our office.

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- MRC previously presented a proposal to the Township Committee at the November 9, 2006 Committee Meeting where it was agreed that MRC would post \$1,500 cash for tree planting and address the vast majority of items within our punchlist with the one (1) exception of the replacement of inlet castings. As of the date of this report, no additional work has been performed by M. Rieder towards addressing our maintenance bond release punchlist.

3. HIGHLANDS PLAN CONFORMANCE

- I have attended various informational sessions at the Highlands Council office in Chester, NJ since the beginning of this year. I am scheduled to attend another informational session scheduled for October 15, 2009. It is my understanding that this will be the final informational session provided by Highlands Council in conjunction with the Plan Conformance Process. The purpose of these meetings/informational sessions is to advise various professionals (engineers, planners and attorneys) about the Plan Conformance process, the timeline and the Grant program associated with same. Our office will be working with both Carl Hintz, P.P. and Steve Balzano towards the development of the various planning modules which constitute the Highlands Plan Conformance process. The intent of this program is to have all involved municipalities be in a position to make a better “informed” decision relative to whether or not they choose to “opt in” to the Highlands Regional Master Plan (HRMP) for the areas within the Planning Area of the HRMP.
- Our office has completed Plan Conformance Module 1 which was forwarded to the NJ Highlands Council on May 21, 2009. Module 1 was revised in accordance with the Township Committee’s direction and action at the April 16, 2009 meeting where the Township Committee authorized our office to include certain additional environmental constraining layers into our Module 1 analysis. Our office continues to work closely and coordinate with Steve Balzano through this Highlands Plan Conformance process.
- On April 3, 2009, I was present at a NJ Highlands Informational Session for Module 2: Build-out analysis. Module 1 has been reviewed and approved by the Highlands Council and was recently returned to our office. On October 12, 2009, I met with Steve Balzano to review Module 2 where the final minor edits were made to the Module 2 data. Via e-mail from our office as of 11/4/09, the revised and updated information associated with Module 2 was submitted to the Highlands Council for their review and anticipated approval. Subsequent to their anticipated pending approval of Module 2, the Township will be able to compare the Highlands build-out estimates versus the estimates previously provided by COAH. Also, at that time, the Township will be in a position to secure reimbursement for the Module 2 work.
- Our office has also completed Module 4: Highlands Environmental Resources Inventory, which was submitted to the Highlands Council a number of weeks ago. We have provided copies of the Module 4 disc and information to Carl Hintz’s office and other Township Professionals. We recently received confirmation from the

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Highlands Council that Module 4 has been approved. The Township should now be in a position to request reimbursement for the work associated with Module 4.

- It is our understanding that Carl Hintz, P.P., is working on and will be primarily responsible for Modules 3, 5, 6 and 7, as they are associated with the required amendments to the Township Master Plan, petition for Plan Conformance and also the Housing Element and Fair Share Plan (i.e. COAH Plan).

4. NEW MUNICIPAL BUILDING: ARCHITECTURAL SERVICES RFP

(No change since last month's report)

- A meeting between the CPC, myself and representatives of the Township Committee was held on February 19, 2009 to review the second round of RFPs. Subsequent to the February 19, 2009 meeting, three (3) different architectural firms were selected to be interviewed. The three (3) selected firms included Clark Caton Hintz, SSP and The Speizle Group. Interviews with each of the three (3) architectural firms were held on March 5, 2009. Following the completion of the interviews, Joe Schiller, CPC Chairman, requested that all attendees from the interviews forward their recommendation and comments to Joe Schiller for his review and summary. At this juncture, it appears that The Speizle Group has been chosen as the CPC's consensus recommendation as the architect to be selected for the Greenwich Township Municipal Building project.
- Joe Schiller provided a summary of the CPC's evaluation and recommendation to the Township Committee at the March 19, 2009 Committee Meeting. As suspected, The Speizle Group was the recommendation of the CPC for the architectural services for the new Township Municipal Building. A special joint meeting between the Township Committee and CPC was held on April 23, 2009 where The Speizle Group provided a second presentation to all the parties present at the meeting.
- Based upon the Township Committee's direction at the May 21, 2009 Committee Meeting, I contacted Larry Uher, Speizle Architectural, to inform him that the Township Committee was not in a position to proceed with the execution of any contract for Architectural Services for the Municipal Building Project at this time. I further relayed to Mr. Uher that their presentations and firm were very well received by the Township and that the lack of any action by the Township Committee was based solely upon the Township's 2009 budget constraints.

5. PHILLIPSBURG REGIONAL WASTEWATER MANAGEMENT PLAN (WMP)

(No change since last month's report)

- Our office has previously completed revisions to certain mapping associated with the Township's WMP. This mapping was completed and forwarded to Kupper Associates for inclusion into the "complete" updated Township WMP. Kupper Associates' has completed their review of our mapping and the development of the Township WMP. It is my understanding that all required information has been

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forwarded to Remington & Vernick for their review and incorporation into the Phillipsburg Regional WMP as required by the NJDEP.

- The Township Committee should be advised that the NJDEP has previously forwarded correspondence, dated April 2, 2008, to the Town of Phillipsburg regarding the most recent submission of the Phillipsburg Regional WMP. The April 2, 2008 letter disapproves of the Phillipsburg Areawide WMP. As of the date of this report, I have not heard of the official course of action to be employed by the Town of Phillipsburg in response to the NJDEP letter. It is my understanding that a resubmission by Phillipsburg in an attempt to address the NJDEP's comments will be provided at some point in the future. I am unaware of any timeline for this resubmission being formulated to date.
- Based upon the County's recent decision to decline WMP agency responsibility and the resulting impact upon all the municipalities in Warren County, including Greenwich, the Township is now obligated to submit their own individual WMP to the NJDEP by July, 2009. Based upon this recent decision, I am not certain how or if the Phillipsburg Regional WMP process will be continuing. I will certainly keep the Township Committee apprised relative to this matter.

6. 2007 NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM

- This project consists of sidewalk extensions to the following areas within the Township: North Main Street sidewalk extension, the Willow Grove Road sidewalk extension and the Greenwich Street sidewalk extension. This project has received a \$150,000 grant through the NJDOT.
- Township Bond Ordinance No. 2007-23 was adopted at the December 20, 2007 Township Committee Meeting. The Township Committee then authorized our office to commence with the required field survey and design work in order to move this project forward. We have been coordinating with both Warren County (two of the three sidewalk extensions are along County roads, Route 637 and Route 638, respectively) and some of the affected utility companies who may have utility poles needing to be relocated.
- Nevitt Duvneck from our office previously met with Cheryl Edwards, NJDOT Local Aid Office, regarding additional administrative forms (Categorical Exclusion Documentation, Construction Authorization Environmental Inventory and Construction Authorization Environmental Checklist) which need to be completed and forwarded to the NJDOT based solely upon the fact that this program is a Federally funded program vs. the typical State/NJDOT funded programs.
- Based upon the funding mechanism for this particular grant program, approval through the U.S. Department of Transportation (Federal Highway Administration) is also required. We have received an approval letter from SHPO (State Historic Preservation Office) relative to this project and the improvements in question. On September 15, 2009, we finally received authorization and approval from the FHA for this project which has allowed our office to put the project "out to bid".

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- As previously noted, our office has now received confirmation regarding the required FHA approval. Based upon receipt of that approval, the project was advertised for bid and a bid opening occurred Wednesday, October 14, 2009. At the October 15, 2009 Township Committee meeting, based upon the above-referenced Bond Ordinance (No. 2007-23), the Township was able to make a contract award to the low bidder, Z Brothers Concrete Contracting, in the amount of \$189,942.27. Our office has and will continue to coordinate with the contractor regarding the execution of all required contract documents.
- Based upon the time of the year and the contractor's schedule, it has been mutually agreed upon that the construction of the various improvements associated with this particular grant will not commence until Spring, 2010. Our office has coordinated and discussed the project schedule with the NJDOT who has taken no exception to same and has confirmed that the grant funding will remain available to the Township in 2010. Our office will advise the Township Committee prior to the start of construction sometime in early Spring 2010.

7. 2008 NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM

- At the March 20, 2008 Township Committee Meeting, the Township Committee approved Resolution 2008-23 which represented their endorsement for the submission of a new and separate grant application under this program. The application in question will be for the sidewalk/bike path to be constructed between the Elementary School and the Middle School. The construction of this pedestrian link would be the final component of a significant pedestrian circulation network. Our office has submitted, via the SAGE system on April 14, 2008, a fully executed application to the NJDOT for this project. We are unaware of any timeline established relative to award notices being received by any municipal applicant through this program.
- I am very pleased to report that, based upon receipt of a letter, dated May 12, 2009, from the NJDOT to Mayor Emiliani, the Township was awarded a grant in the amount of \$135,700.00 through this program. We will continue to discuss this project further at future Township Committee Meetings since the Township Committee will need to authorize our office to proceed with the initial phases of work some time during 2009.
- As authorized by the Township Committee at the July 16, 2009 Committee Meeting, our office has continued to coordinate with the NJDOT and is scheduled to attend a "Kick-Off" Meeting with the NJDOT on September 15, 2009. This "Kick-Off" Meeting is the first requirement of this particular Grant Program.
- Similar to the original (2007) SRTS Grant the Township received (reference report item #6), this program requires some additional administrative work including the submission of a CED (Categorical Exclusion Document) along with some other additional forms and checklists. Based upon a strong recommendation from the

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NJDOT, our office has proceeded to move forward with this work in conjunction with this second Grant through the SRTS program.

8. TRAFFIC ENFORCEMENT SIGNAGE

(No change since last month's report)

- At the June 19, 2008 Committee meeting, our office was provided with a copy of a letter from Chief Guzzo regarding two (2) separate requests for additional roadway signage. The first request was from Mrs. Little, 632 South Main Street (County Route 637), requesting "hidden driveway" signs. The second request was regarding "no parking" signs being placed along Greenwich Church Road (County Route 644). The Township Committee authorized our office to follow up with the County Engineer's department regarding these two (2) requests based upon the fact that both requests are directly associated with County roadway signage.
- The County will NOT agree to any "hidden driveway" type signage along their roadways. Therefore, I do not feel the Township is in a position to proceed to address Mrs. Little's request. The County would agree to the "no parking" requirement along Greenwich Church Road, but will only entertain same following the adoption of a Township ordinance regulating same. The Township Committee will need to decide whether or not to authorize the development of this ordinance.
- This matter was discussed a number of months ago and it was concluded that the Township Committee would coordinate with Police Chief Guzzo regarding both of these matters in an effort to further evaluate both and also to follow-up with the residents who made the initial inquiry. I am unaware if any further action on these two signage issues has been taken by the Township Police Department.

9. 2009 NJDOT TRUST FUND GRANT: WILLOW GROVE ROAD

- The Township previously received notification of a grant allocation for Willow Grove Road in the amount of \$100,000. The Township Committee previously authorized our office to proceed with the development of the construction plans for this project. We have recently completed the construction plans and supporting project specification.
- The project was advertised for bid and a bid opening occurred Wednesday, October 14, 2009. At the October 15, 2009 Township Committee meeting, the Township was able to make a contract award to the low bidder, Tilcon New York, Inc., in the amount of \$102,356.24. Our office has coordinated with the contractor and all required contract documents have been executed.
- Construction commenced on this project during the week of October 26, 2009. All work, with the exception of the centerline pavement striping, has been completed. I am pleased to report that the final adjusted contract amount should be somewhat slightly less than the grant amount of \$100,000 and clearly less than the contract award amount of \$102,356.24. Based upon this, the Township should be able to be

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reimbursed for the pavement testing costs and some of our inspection fees which are both allowed thru this grant program. As of the date of this report, the pavement testing has been scheduled, but has not been completed. The Township should be advised that the project can not be fully closed out until the pavement testing results are secured. Our office will continue forward with the administration phase of this project in an effort to expeditiously secure the reimbursement from the NJDOT for this project thru this grant program.

10. 2010 NJDOT TRUST FUND GRANT APPLICATIONS

- This year's applications were submitted prior to the June 12, 2009 deadline in electronic form via the SAGE system. Based upon coordination with John Howell and the Township DPW and our assessment of the best candidates via this grant program, two (2) applications were submitted. The first application made (as the #1 priority by the Township) was for Washington Street for its entire length in the amount of \$150,000.00. The second application made (as the #2 priority by the Township) was for Richline Hill Road from Route 57 to Stewartsville Road in the amount of \$120,410.00.
- Our office previously developed and forwarded Resolutions of Support for these two (2) applications. The Township Committee approved Resolutions 2009-56 and 2009-57 at their June 18, 2009 Committee Meeting. Subsequent to the adoption of these Resolutions, our office forwarded same to the NJDOT to complete the grant application for each respective roadway.
- Unfortunately, the Township not a recipient of any grant funding thru this program for this year's applications. Typically, the NJDOT does not fund projects in the same municipality in successive years.

11. WASHINGTON STREET TRUCK PROHIBITION

(No change since last month's report)

- This item was discussed at some length at the February 21, 2008 Township Committee Meeting. The following is the identical information which was provided to you in our February 15, 2008 engineer's report.
- The Township Committee previously authorized our office to work with the Township Attorney towards the development of an ordinance, which would **prohibit** any oversized truck traffic from utilizing Washington Street. We contacted Police Chief Guzzo to discuss detour routes, which would have been required to be established in conjunction with the proposed truck prohibition ordinance. It was brought to my attention that the primary offender relative to truck traffic on this section of Washington Street was Farm (agricultural) registered vehicles. Chief Guzzo explained that State statutes do **not** allow for enforcement of such an ordinance for this type of vehicle.

- As discussed and authorized at the January 17, 2008 Committee Meeting, a meeting between all involved parties was held on February 13, 2008. In attendance at the meeting were Mayor Emiliani, Committeeman Gurneak, Freeholder Gardner, myself, Sam and Bob Santini (representing the farmers), the Snyders and a few other Washington Street residents. Unfortunately, Chief Guzzo was ill and unable to attend. Mayor Emiliani, Committeeman Gurneak and I will provide an update to the full Committee at the February 21, 2008 Committee Meeting. A summary of the results of the meeting are as follows:
- DPW to relocate the existing sign on Washington Street, which is frequently hit by some of the trucks.
 - The Township Police Department will closely monitor Washington Street in order to track other registered farm vehicles enabling the Township to follow-up with other farms and farmers beyond the Santinis.
 - If enforceable by the Township Police Department, the weight limit restriction for the roadway will be enforced. Chief Guzzo has expressed the Department's inability to enforce this weight restriction, as it does not solely apply to the bridge as allowable by statute.
 - Either the Mayor or the Police Department liaison will need to coordinate with Chief Guzzo regarding the Township Police Department's role in conjunction with the results of the meeting.
 - The Mayor and Freeholder Gardner will contact ISE Farms (the large chicken farm located on Good Springs Road in Franklin Township) to request that ISE Farms use an alternate route or minimize their speed along Washington Street.
 - The Santinis will coordinate with their drivers and relay the following:
 - ❖ Trucks to use Richline Hill Road as a detour as much as possible.
 - ❖ Truck drivers to drive at a relatively constant and slower speed.
 - ❖ Truck drivers to limit braking as much as possible.

12. GREEN ACRES: PASSIVE RECREATIONAL PLAN DEVELOPMENT

(No change since last month's report)

- We had a kick-off meeting with Dawn Marie Kondas on September 30, 2008 and our office has developed an initial concept passive recreational plan. We are not moving forward with any further development of a passive recreational plan(s) at this point until we receive a response from the Office of Natural Lands Management regarding our grant application (please refer to report item #13 below). A "Progress Print" was passed out to all the Committee Members at the October 16, 2008 Committee meeting. At this juncture, no additional work is proceeding on the Passive Recreational Plan pending a decision and potential grant award through the National Recreational Trails Grant Program (item #13 below).
- A site inspection of the property along with a review of our initial concept passive recreational/trail plan was held on April 25, 2009. I was in attendance along with Debbie Scarborough and Dawn Marie Kondas. I believe the results of the site walk and inspection proved favorable and showed that the passive

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recreational/trail plan was a very viable proposal for the property in question, based upon its existing features and topography.

13. NATIONAL RECREATION TRAILS GRANT APPLICATION

(No change since last month's report)

- At the November 13, 2008 Township Committee meeting, the Township Committee authorized our office to prepare a grant application through the above titled agency. Our office has prepared the grant application and has coordinated with Dawn Marie Kondas during the course of the development of the grant application. The grant application was submitted prior to the December 15, 2008 deadline. The Township Committee passed Resolution 2008-89 at their December 18, 2008 meeting, which was a requirement of the grant application. A certified copy of Resolution 2008-89 was forwarded to the Office of Natural Lands Management on December 19, 2008.
- Our office received a letter, dated September 28, 2009 from the NJDEP, Office of Natural and Historic Resources, in which they declined our request for a grant to assist in the funding for the construction of this recreational trail. The Township should have received a copy of this letter as well. The letter we received does indicate that additional funding during FY 2010 is anticipated which would enable the Township to submit another application at that time. Should we be notified of this program, we will advise the Township Committee accordingly.

14. MUNICIPAL ROADWAY EVALUATION & IMPROVEMENT ASSESSMENT

- Committeeman Gurneak had previously discussed this matter with myself and the balance of the Township Committee. It is my understanding that the Township is considering developing a program to establish both a long-term maintenance schedule and annual budget appropriation for all of the municipal roadways. In October, 2008, our office provided the Township Committee with a budget estimate in the amount of \$7,900 for these services for potential consideration in conjunction with the development of the 2009 municipal budget. Obviously, this project was not included within the 2009 Municipal Budget. The Township Committee should give consideration for the budgeting of this project and potential incorporation into the 2010 Municipal Budget.

15. DUMONT ROAD STREET LIGHTING

- At a prior Township Committee Meeting, the Township requested that we solicit quotes from contractors for the cost to replace all of the photocells in these street lights. We recently received one (1) quote from Carr & Duff relative to their proposed costs to repair and/or replace some various components of the street lighting along Dumont Road. This quote was faxed to the Township on January 28, 2009 and an additional copy was provided to the Committee Members at the February 19, 2009 meeting. The Township will need to make a decision whether or not they wish to proceed in contracting for the services to repair these street lights.

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- Once all of the street lights have been repaired and all other existing lights are energized, the Township Committee will need to make a decision relative to the future and permanent illumination and lighting levels along this section of Dumont Road. A decision on the final illumination pattern for the street lights along Dumont Road will need to be made by the Township Committee sometime during 2009.
- As requested by the Township Committee at the June 18, 2009 Meeting, our office again contacted Carr & Duff, Inc. regarding this matter. They confirmed that their original proposal, dated January 27, 2009 was still applicable and that the individual price quotes would be held. As reported at last month's Committee meeting, it has now been confirmed that the main power supply for all of these street lights has been "cut-off." Their opinion (and it is strictly an educated guess by them), assuming power can be restored to the street lights, is that approximately four (4) lamps would need to be replaced and four (4) ballasts including the replacement of all thirteen (13) photocells. This would equate to \$3,500.00 based upon the prices quoted in their January 27, 2009 proposal. Again, it is critical to note that this estimate is based upon an educated GUESS by Carr & Duff which was very reluctantly supplied to us.
- The Township previously reviewed the Carr & Duff, Inc. quote referenced above and the various options and possibilities relative to the work in question. No formal action was taken. The Township had previously requested that I contact the current Owner of Greenwich Center, Inland Western, regarding their involvement and the situation relative to the power service to these various light fixtures. I made contact with Mr. Mark Perin, Inland Western, who is the Property Manager for the Greenwich Center Shopping Center in advance of the October 15, 2009 Committee meeting. As reported at the October Committee meeting, it was confirmed by Mr. Perin that power to the street lights has been terminated by Inland Western.
- Kim Viscomi, Township Clerk, was to investigate this matter further with JCP&L regarding the reactivation of the power supply to these street lights and the transfer of the account to Greenwich Township from Inland Western. Subsequent to this being accomplished, the Township will then be in a position to make a decision on the illumination pattern and number of street lights to be activated and/or modified.

16. TOWNSHIP SINKHOLE REMEDIATION CONTRACT

- At the July 24, 2008 Committee meeting, the Township Committee rejected all bids based upon a number of factors. Our office previously sent a letter to each of the three (3) contractors advising them of the Township's action. This project and the potential for awarding a future contract for these services was discussed at the September 18, 2008 Township Committee meeting regarding both the short-term and long-term interest of the Township relative to sinkhole remediation needs and costs. The Township Committee decided that, due to budgetary constraints, no further action on this matter would be taken.

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- I would caution the Township relative to the need for these services and that any new contract be executed as soon as possible. Obviously, this project was not included within the 2009 Municipal Budget. The Township Committee should give consideration for the budgeting of this project and potential incorporation into the 2010 Municipal Budget.

17. TOWNSHIP SANITARY SEWER SYSTEM: COMMINUTOR REPAIR

- Subsequent to the recent execution of the Township's contract with Aqua Wastewater Management, Inc. (reference report item #18 below), the Township can now have the comminutor repaired through Aqua. Our office in conjunction with Joe Pryor has been and will continue to coordinate with Aqua regarding the repair of the comminutor. It is my understanding that the comminutor is presently being repaired and will hopefully be returned to the Pump Station and back in operation in the very near future.

18. TOWNSHIP SANITARY SEWER SYSTEM: OPERATION & MAINTENANCE (O&M CONTRACT)

(No change since last month's report)

- On May 15, 2009, our office was present at the fourth bid opening for this contract. As you recall, the previous bids received for this contract all were required to be rejected for various reasons. One (1) bid was received from Aqua Wastewater Management, Inc. for the total contract price of \$95,300.00. At the May 21, 2009 Township Committee Meeting, the contract for these services was awarded to Aqua Wastewater Management, Inc. Recently we received fully executed contracts from the Township and forwarded same to Aqua.
- A "Kick-Off" meeting between Aqua reps., Joe Pryor and myself was held on Tuesday, September 22, 2009 at the Municipal Building. At that meeting, various matters were discussed with Aqua regarding their responsibilities, reporting requirements and other miscellaneous matters associated with their "new" contract with the Township.

19. GREENWICH TOWNSHIP WASTEWATER MANAGEMENT PLAN (WMP)

- As you are all aware, our office is in the process of preparing a Township specific WMP which will need to be submitted to the NJDEP for their approval. The requirement for the Township to prepare a Township specific WMP was created by virtue of Warren County's declination of their requirement to prepare a County-wide WMP. Our office has been and will continue to work closely on this matter with Steve Balzano, Joe Pryor, and the Township Sewer Subcommittee. Based upon available time extensions, the schedule is for the Township to have the WMP completed and submitted to the NJDEP in December, 2009.
- At the July 16, 2009 Committee Meeting, the Township approved of the filing of a Grant Application through the NJDEP to assist the Township towards the preparation

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of a WMP. It is my understanding that the available funding through this Grant Program is for \$10,000.00. Our office has coordinated with Grace Brennan and Kim Viscomi regarding the completion of this WMP Grant Application. We recently forwarded the completed Grant Application and the other required ancillary documents and correspondence to the NJDEP via cover letter dated August 14, 2009.

- Recently, the required paperwork associated with this grant application was provided to our office from the NJDEP in order for the grant to be fully executed and the funding to be processed. We have forwarded the application to Kim Viscomi for appropriate signatures and for execution. Once this executed application is received by our office, we will return same to the NJDEP which should conclude the administrative component of this grant application.
- Although this matter will be handled more directly through the Township Sewer Subcommittee, I will continue to advise the Township Committee regarding the status of the WMP development and timeline associated with same. Please be advised that I met with Steve Balzano on October 12, 2009 to review the status of the Township WMP and to assess the outstanding work which will be necessary in order for completion of the WMP prior to the end of 2009 when it is intended to be submitted to the NJDEP.

20. WYNDHAM FARM BOULEVARD/GREENWICH STREET SCHOOL CROSSING

- At the August 20, 2009 Committee Meeting, a plan was provided to all Township Committee Members regarding this project. It is my understanding that Mayor Emiliani would like to discuss this project further at some future meeting subsequent to everyone's review of the plan in question. The plan was briefly discussed at the October 15, 2009 meeting.

PUBLIC COMMENT PERIOD – No public comment

EXECUTIVE SESSION

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Warren and State of New Jersey as follows:

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1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed as follows: Contract negotiations, Pending Litigation, Land Acquisition and Personnel
3. It is anticipated at this time that the above stated subject matter will be made public at: When a decision has been rendered.
4. This Resolution shall take effect immediately.

Committeeman Gurneak made a motion, seconded by Committeeman Adams to adopt the foregoing Resolution and enter into Executive Session.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Committeeman Gurneak made a motion, seconded by Committeewoman Segal to come out of Executive Session and reopen the meeting to the public

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

As there was no further business, Committeeman Williams made a motion, seconded by Committeewoman Segal to adjourn the meeting at 11:05 P.M.

Voting in favor: Adams, Williams, Gurneak, Segal, Emiliani
Opposed: None
MOTION CARRIED

Kimberly Viscomi, RMC
Township Clerk/Administrator

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