

**January 21, 2010
7:30 P.M.
Stewartsville, NJ**

The Township Committee of the Township of Greenwich held a regular meeting with the on the above date with the following Township Committee members present: Mayor Tanya Segal, Deputy Mayor Elaine Emiliani, Committeeman Joseph Gurneak, Committeeman Jim Adams, Committeeman Bruce Williams, Township Attorney Peter Jost and Township Clerk Kimberly Viscomi.

The Flag Salute was repeated

- **Sunshine Law**

"Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by:

1. Mailing a schedule of this meeting of the Township Committee to the Express-Times, and Newark Star Ledger newspapers
2. Posting a copy thereof on the Township Bulletin Board
3. Filing a copy thereof with the Township Clerk".
 1. Approval of Minutes: December 09, 2009

Committeeman Gurneak made a motion, seconded by Committeeman Williams to approve the minutes of December 09, 2009

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

2. Receive, and File Monthly Reports:
Tax Collector *Police*
Court *Zoning*

Committeewoman Emiliani made a motion, seconded by Committeeman Gurneak to approve the monthly reports

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

4. Receive, Charge to Various Accounts, and Pay Monthly Bills

Committeewoman Emiliani made a motion, seconded by Committeeman Adams to approve the payment of the monthly bills

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

PUBLIC COMMENT PERIOD

Committeeman Williams made a motion, seconded by Committeewoman Emiliani to open the public comment period

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

Dan Perez, President of Recreation requested the Township Committee's assistance regarding the situation that Recreation is facing with the decreasing use of the school facilities. He informed that they are losing less and less time of the facilities to other programs. They have been asked to remove the wrestling mats. He informed that they have lost the use of the multi-purpose room. He stated that more activities of outside groups are pushing out time for Recreation programs. He informed that Recreation takes a big hit each year for payment to the school for the use of their facilities. He told the Committee that a Recreation center is priority over fields at the Hamlen property site.

Committeeman Adams made a motion, seconded by Committeeman Gurneak to close the public comment period

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

RESOLUTION

2010-28 2009 Overpayment of Taxes

Committeewoman Emiliani made a motion, seconded by Committeeman Adams to approve Resolution 2010-28

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Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

2010-30 Tax Lien Redemption

Committeewoman Emiliani made a motion, seconded by Committeeman Adams to approve Resolution 2010-30

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

MAYOR SEGAL

Environmental Commission

Award of appreciation to Michael Black for his years of service on the Environmental Commission

Resolution 2010-29 - TABLE

Non-contractual employees contribution towards Health Benefits

DEPUTY MAYOR EMILIANI

Traffic Engineering Review / Proposed Truck Depot

Committeewoman Emiliani informed that Franklin Township has an application before their Planning Board for a four million square feet large facility that would possibly generate 700-1000 trucks per day into this facility. She stated that there is a serious concern on the impact to the residents of this Township. She requested that the Committee consider authorizing Rocciola Engineering to provide a traffic engineering review.

Committeeman Williams made a motion, seconded by Committeeman Adams to authorize Rocciola Engineering to provide a traffic engineering report regarding the proposed truck depot at a cost not to exceed \$5,000

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

Sewer

Board of Education / Waiver of fees

Mayor Segal made a motion, seconded by Committeeman Adams to approve the waiver of fees of \$51 to the Board of Education

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Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

Sewer Utility Proposal from Aqua

Committeewoman Emiliani informed that this item will be discussed further at the February meeting, more research is required from the Sewer Subcommittee and the professionals.

COMMITTEEMAN GURNEAK

Greenwich Township Emergency Squad

New Member: Colton G. Sherman

New Member: Caitlyn S. Butler

Auxiliary Member: Patricia Ohar

Committeewoman Emiliani made a motion, seconded by Committeeman Williams to approve the above listed members

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

Emergency Management

Appointment of Gary Hill for three year term eff. 1/1/10, term expires 12/31/12

Committeewoman Emiliani made a motion, seconded by Committeeman Williams to appoint Gary Hill as Emergency Management Coordinator for a three year term expiring 12/31/12.

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None
MOTION CARRIED

Fire Prevention Bureau

Appointment of Dave Barretto – Fire Official for three year term eff. 1/1/10, term expires 12/31/12

Appointment of Robert Hill – Fire Inspector for three year term eff. 1/1/10, term expires 12/31/12

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Committeewoman Emiliani made a motion, seconded by Committeeman Williams to approve the appointment of Dave Barretto and Robert Hills as Fire Official and Fire Inspector for a three years term expiring 12/31/12.

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal

Opposed: None

MOTION CARRIED

TOWNSHIP ENGINEER

1. STRYKER'S ROAD

- Our office forwarded a final set of construction plans to the Warren County Engineer's Office on February 26, 2009. Additional supporting information and documentation (i.e. project specifications, cost estimate, details, etc.) was also forwarded to the County at that time. The project was recently advertised and a bid opening was held by the County during the last week of March. The County is administering all the contract-related issues associated with this project. The County has awarded a contract to the low bidder, Crossroads Construction.
- A pre-construction meeting for this project was held on May 13, 2009. A more recent field meeting was held on October 6, 2009 and was attended by Nevitt Duveneck of our office, Jim Bernaski, P.E., Assistant Warren County Engineer, Crossroads Construction Reps and the utility companies. The purpose of the meeting was to establish a start date for the project and also confirm the timing for the relocation of the utility poles.
- The Township Committee should be advised that our office has been retained by Warren County for construction administration and inspection services during the construction phase of the project.
- As I assume everyone is aware, construction on the project has been halted for the winter. The contractor is slated to return in the Spring, 2010, to complete the project. The project is now in a position for traffic to safely utilize the roadway during the winter as the project is "on hold." One (1) of the major components of the project which has not been completed, but which should not affect safe use of the roadway by the public, will be the top course of pavement. It is important to note that based upon the level of improvements completed to date and the relocated intersection of Stryker's Road with County Route 519, left turns from Stryker's Road to Route 519 northbound are now being permitted. Our office has been in communication with the Greenwich Township Police Department regarding this change in the traffic patterns at this intersection. Our office has been and will continue to coordinate with the County Engineer's office on this project.

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- The bridge over the Lopatcong Creek, which was always intended to be part of the overall construction project, will not be included with this work and contract. Please note that the bridge design work is being performed by another consultant and has never been part of the Township's responsibility. As per a recent conversation I had with Dave Hicks, P.E., County Engineer, I was advised that the bridge replacement contract has recently been awarded with construction slated to commence in April or May, 2010. Hopefully, the work associated with Stryker's Road will be complete by then with the bridge replacement work to follow immediately thereafter. Subsequent to the completion of the bridge work, the entire roadway from Route 57 to Route 519, including the bridge of the Lopatcong Creek, will finally be complete.

2. HIGHLANDS PLAN CONFORMANCE

(No change since last month's report)

- I have attended various informational sessions at the Highlands Council office in Chester, NJ since the beginning of this year. The purpose of these meetings/informational sessions is to advise various professionals (engineers, planners and attorneys) about the Plan Conformance process, the timeline and the Grant program associated with same. Our office has been working with both Carl Hintz, P.P. and Steve Balzano towards the development of the various planning modules which constitute the Highlands Plan Conformance process. The intent of this program is to have all involved municipalities be in a position to make a better "informed" decision relative to whether or not they choose to "opt in" to the Highlands Regional Master Plan (HRMP) for the areas within the Planning Area of the HRMP.
- On April 3, 2009, I was present at a NJ Highlands Informational Session for Module 2: Build-out analysis. Module 1 has been reviewed and approved by the Highlands Council and was recently returned to our office. On October 12, 2009, I met with Steve Balzano to review Module 2 where the final minor edits were made to the Module 2 data. Via e-mail from our office as of 11/4/09, the revised and updated information associated with Module 2 was submitted to the Highlands Council for their review and anticipated approval. The Township has now received, via correspondence from the Highlands Council from November 30, 2009, an approved Module 2 indicating the build-out estimate for the Township based upon Highlands regulations. The Township is now in a position to compare the Highlands build-out estimates versus the estimates previously provided by COAH. The Township should now be in a position to secure reimbursement for the Module 2 work.
- Our office has also completed Module 4: Highlands Environmental Resources Inventory, which was submitted to the Highlands Council a number of weeks ago. We have provided copies of the Module 4 disc and information to Carl Hintz's office and other Township Professionals. We recently received confirmation from the Highlands Council that Module 4 has been approved. The Township should now be in a position to request reimbursement for the work associated with Module 4.

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- Carl Hintz, P.P., along with Steve Balzano and our office, have completed all of the required modules and supporting documentation required by the Highlands Council in conjunction with the Plan Conformance process to this juncture. The petition and other associated and required documents and modules were submitted to the Highlands Council by Carl Hintz's office prior to the December 8, 2009 deadline. At this juncture, we will await the Highlands Council review of our Plan Conformance submission.

3. NEW MUNICIPAL BUILDING: ARCHITECTURAL SERVICES RFP

- A meeting between the CPC, myself and representatives of the Township Committee was held on February 19, 2009 to review the second round of RFPs. Subsequent to the February 19, 2009 meeting, three (3) different architectural firms were selected to be interviewed. The three (3) selected firms included Clark Caton Hintz, SSP and The Speizle Group. Interviews with each of the three (3) architectural firms were held on March 5, 2009. Following the completion of the interviews, Joe Schiller, CPC Chairman, requested that all attendees from the interviews forward their recommendation and comments to Joe Schiller for his review and summary. At this juncture, it appears that The Speizle Group has been chosen as the CPC's consensus recommendation as the architect to be selected for the Greenwich Township Municipal Building project.
- Joe Schiller provided a summary of the CPC's evaluation and recommendation to the Township Committee at the March 19, 2009 Committee Meeting. As suspected, The Speizle Group was the recommendation of the CPC for the architectural services for the new Township Municipal Building. A special joint meeting between the Township Committee and CPC was held on April 23, 2009 where The Speizle Group provided a second presentation to all the parties present at the meeting.
- Based upon the Township Committee's direction at the May 21, 2009 Committee Meeting, I contacted Larry Uher, Speizle Architectural, to inform him that the Township Committee was not in a position to proceed with the execution of any contract for Architectural Services for the Municipal Building Project at this time. I further relayed to Mr. Uher that their presentations and firm were very well received by the Township and that the lack of any action by the Township Committee was based solely upon the Township's 2009 budget constraints.
- I have recently been contacted The Speizle Group inquiring about the possibility of moving forward with the Municipal Building project in 2010. I am unaware of the Township Committee's position and/or the overall municipal budget conditions for 2010 which would impact this project. I am raising this issue solely on the basis on the inquiry I have received. This matter can be discussed briefly at the January Committee meeting.

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4. PHILLIPSBURG REGIONAL WASTEWATER MANAGEMENT PLAN (WMP)

(No change since last month's report)

- Our office has previously completed revisions to certain mapping associated with the Township's WMP. This mapping was completed and forwarded to Kupper Associates for inclusion into the "complete" updated Township WMP. Kupper Associates' has completed their review of our mapping and the development of the Township WMP. It is my understanding that all required information has been forwarded to Remington & Vernick for their review and incorporation into the Phillipsburg Regional WMP as required by the NJDEP.
- The Township Committee should be advised that the NJDEP has previously forwarded correspondence, dated April 2, 2008, to the Town of Phillipsburg regarding the most recent submission of the Phillipsburg Regional WMP. The April 2, 2008 letter disapproves of the Phillipsburg Areawide WMP. As of the date of this report, I have not heard of the official course of action to be employed by the Town of Phillipsburg in response to the NJDEP letter. It is my understanding that a resubmission by Phillipsburg in an attempt to address the NJDEP's comments will be provided at some point in the future. I am unaware of any timeline for this resubmission being formulated to date.
- Based upon the County's recent decision to decline WMP agency responsibility and the resulting impact upon all the municipalities in Warren County, including Greenwich, the Township is now obligated to submit their own individual WMP to the NJDEP by July, 2009. Based upon this recent decision, I am not certain how or if the Phillipsburg Regional WMP process will be continuing. I will certainly keep the Township Committee apprised relative to this matter.

5. 2007 NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM

- This project consists of sidewalk extensions to the following areas within the Township: North Main Street sidewalk extension, the Willow Grove Road sidewalk extension and the Greenwich Street sidewalk extension. This project has received a \$150,000 grant through the NJDOT.
- Township Bond Ordinance No. 2007-23 was adopted at the December 20, 2007 Township Committee Meeting. The Township Committee then authorized our office to commence with the required field survey and design work in order to move this project forward. We have been coordinating with both Warren County (two of the three sidewalk extensions are along County roads, Route 637 and Route 638, respectively) and some of the affected utility companies who may have utility poles needing to be relocated.

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- Nevitt Duveneck from our office previously met with Cheryl Edwards, NJDOT Local Aid Office, regarding additional administrative forms (Categorical Exclusion Documentation, Construction Authorization Environmental Inventory and Construction Authorization Environmental Checklist) which need to be completed and forwarded to the NJDOT based solely upon the fact that this program is a Federally funded program vs. the typical State/NJDOT funded programs.
- Based upon the funding mechanism for this particular grant program, approval through the U.S. Department of Transportation (Federal Highway Administration) is also required. We have received an approval letter from SHPO (State Historic Preservation Office) relative to this project and the improvements in question. On September 15, 2009, we finally received authorization and approval from the FHA for this project which has allowed our office to put the project “out to bid”.
- As previously noted, our office has received confirmation regarding the required FHA approval. Based upon receipt of that approval, the project was advertised for bid and a bid opening occurred Wednesday, October 14, 2009. At the October 15, 2009 Township Committee meeting, based upon the above-referenced Bond Ordinance (No. 2007-23), the Township was able to make a contract award to the low bidder, Z Brothers Concrete Contracting, in the amount of \$189,942.27. Our office has been coordinating with the contractor regarding the execution of all required contract documents. All required contract related documents have now been executed and provided by the contractor.
- Based upon the time of the year and the contractor’s schedule, it has been mutually agreed upon that the construction of the various improvements associated with this particular grant will not commence until Spring, 2010. Our office has coordinated and discussed the project schedule with the NJDOT who has taken no exception to same and has confirmed that the grant funding will remain available to the Township in 2010. Our office will advise the Township Committee prior to the start of construction sometime in early Spring 2010.

6. 2008 NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM
(Township Committee Action Required)

- At the March 20, 2008 Township Committee Meeting, the Township Committee approved Resolution 2008-23 which represented their endorsement for the submission of a new and separate grant application under this program. The application in question will be for the sidewalk/bike path to be constructed between the Elementary School and the Middle School. The construction of this pedestrian link would be the final component of a significant pedestrian circulation network. Our office has submitted, via the SAGE system on April 14, 2008, a fully executed application to the NJDOT for this project. We are unaware of any timeline established relative to award notices being received by any municipal applicant through this program.

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- I am very pleased to report that, based upon receipt of a letter, dated May 12, 2009, from the NJDOT to Mayor Emiliani, the Township was awarded a grant in the amount of \$135,700.00 through this program. We will continue to discuss this project further at future Township Committee Meetings since the Township Committee will need to authorize our office to proceed with the initial phases of work some time during 2009.
- As authorized by the Township Committee, our office has continued to coordinate with the NJDOT and attended a “Kick-Off” Meeting with the NJDOT on September 15, 2009. The “Kick-Off” Meeting is the first requirement of this particular Grant Program. Our office will continue to move this project forward as required based upon the NJDOT grant guidelines and requirements associated with this project.
- Design authorization for our office to proceed with the field survey work and subsequent development of the design/construction plans will need to be provided by the Township Committee to our office in the very near future. The Township Committee opted not to proceed with authorizing our office to commence work on this project in 2009. However, based upon the terms of this grant, the project must be designed and construction awarded in 2010. I will look for the Committee’s authorization to proceed prior to commencing with any additional work on this project at this time.

Committeeman Williams made a motion, seconded by Mayor Segal to authorize Finelli Consulting to prepare the survey and design work for this project

Voting in favor: Williams, Gurneak, Segal
Opposed: None
Abstain: Emiliani
Absent: Adams

MOTION CARRIED

7. 2009 NJDOT TRUST FUND GRANT: WILLOW GROVE ROAD

- The Township had previously received notification of a grant allocation for Willow Grove Road in the amount of \$100,000. The Township Committee previously authorized our office to proceed with the development of the construction plans for this project.
- The project was advertised for bid and a bid opening occurred Wednesday, October 14, 2009. At the October 15, 2009 Township Committee meeting, the Township was able to make a contract award to the low bidder, Tilcon New York, Inc., in the amount of \$102,356.24. Our office has coordinated with the contractor and all required contract documents have been executed.
- Construction commenced on this project during the week of October 26, 2009. All work associated with the project has been completed. I am pleased to report that the

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final adjusted contract amount, once finalized, will be less than the grant amount of \$100,000 and clearly less than the contract award amount of \$102,356.24. Based upon this, the Township should be able to be reimbursed for the pavement testing costs and some of our inspection fees which are both allowed thru this grant program. The pavement testing has recently been completed and all results have met NJDOT specifications. Our office will continue forward with the administration phase of this project in an effort to expeditiously secure the reimbursement from the NJDOT for this project thru this grant program.

Committeewoman Emiliani made a motion, seconded by Committeeman Williams to approve change order #1 to Tilcon New York, Inc.,

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal

Opposed: None

MOTION CARRIED

GREEN ACRES: PASSIVE RECREATIONAL PLAN DEVELOPMENT

- We had a kick-off meeting with Dawn Marie Kondas on September 30, 2008 and our office has developed an initial concept passive recreational plan. We are not moving forward with any further development of a passive recreational plan(s) at this point. A "Progress Print" was passed out to all the Committee Members at the October 16, 2008 Committee meeting. At this juncture, no additional work is proceeding on the Passive Recreational Plan.
- A site inspection of the property along with a review of our initial concept passive recreational/trail plan was held on April 25, 2009. I was in attendance along with Debbie Scarborough and Dawn Marie Kondas. I believe the results of the site walk and inspection proved favorable and showed that the passive recreational/trail plan was a very viable proposal for the property in question, based upon its existing features and topography.

8. MUNICIPAL ROADWAY EVALUATION & IMPROVEMENT ASSESSMENT

(Possible Township Committee Action Required)

- Committeeman Gurneak had previously discussed this matter with myself and the balance of the Township Committee. It is my understanding that the Township is considering developing a program to establish both a long-term maintenance schedule and annual budget appropriation for all of the municipal roadways. In October, 2008, our office provided the Township Committee with a budget estimate in the amount of \$7,900 for these services. The Township Committee should give consideration for the budgeting of this project and potential incorporation into the 2010 Municipal Budget. Based upon the amount of time which has elapsed since the development of our October, 2008 budget estimate, I would recommend that our office develop a current and new estimate should the Township wish to consider this work during 2010.

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9. DUMONT ROAD STREET LIGHTING

(No change since last month's report)

- At a prior Township Committee Meeting, the Township requested that we solicit quotes from contractors for the cost to replace all of the photocells in these street lights. We recently received one (1) quote from Carr & Duff relative to their proposed costs to repair and/or replace some various components of the street lighting along Dumont Road. This quote was faxed to the Township on January 28, 2009 and an additional copy was provided to the Committee Members at the February 19, 2009 meeting. The Township will need to make a decision whether or not they wish to proceed in contracting for the services to repair these street lights.
-
- Once all of the street lights have been repaired and all other existing lights are energized, the Township Committee will need to make a decision relative to the future and permanent illumination and lighting levels along this section of Dumont Road. A decision on the final illumination pattern for the street lights along Dumont Road will need to be made by the Township Committee sometime during 2009.
- As requested by the Township Committee at the June 18, 2009 Meeting, our office again contacted Carr & Duff, Inc. regarding this matter. They confirmed that their original proposal, dated January 27, 2009 was still applicable and that the individual price quotes would be held. As reported at last month's Committee meeting, it has now been confirmed that the main power supply for all of these street lights has been "cut-off." Their opinion (and it is strictly an educated guess by them), assuming power can be restored to the street lights, is that approximately four (4) lamps would need to be replaced and four (4) ballasts including the replacement of all thirteen (13) photocells. This would equate to \$3,500.00 based upon the prices quoted in their January 27, 2009 proposal. Again, it is critical to note that this estimate is based upon an educated GUESS by Carr & Duff which was very reluctantly supplied to us.
- The Township previously reviewed the Carr & Duff, Inc. quote referenced above and the various options and possibilities relative to the work in question. No formal action was taken. The Township had previously requested that I contact the current Owner of Greenwich Center, Inland Western, regarding their involvement and the situation relative to the power service to these various light fixtures. I made contact with Mr. Mark Perin, Inland Western, who is the Property Manager for the Greenwich Center Shopping Center in advance of the October 15, 2009 Committee meeting. As reported at the October Committee meeting, it was confirmed by Mr. Perin that power to the street lights has been terminated by Inland Western.
- Kim Viscomi, Township Clerk, was to investigate this matter further with JCP&L regarding the reactivation of the power supply to these street lights and the transfer of

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the account to Greenwich Township from Inland Western. Subsequent to this being accomplished, the Township will then be in a position to make a decision on the illumination pattern and number of street lights to be activated and/or modified.

10. TOWNSHIP SINKHOLE REMEDIATION CONTRACT

- This project and the potential for awarding a future contract for these services was discussed many months ago with the Township Committee regarding both the short-term and long-term interest of the Township relative to sinkhole remediation needs and costs. The Township Committee decided that, due to budgetary constraints, no further action on this matter would be taken.
- I would caution the Township relative to the need for these services and that any new contract be executed as soon as possible. The Township Committee should give serious consideration for the budgeting of this project and potential incorporation into the 2010 Municipal Budget.

11. ROUTE 22 IMPROVEMENT PROJECT

(Possible Township Committee Action Required)

- Warren County has requested a letter of support from Greenwich Township for the first phase of improvements associated with the Route 22 corridor and improvement project. The improvements in question relate primarily to pedestrian access and pedestrian safety related improvements along the corridor. This matter should be discussed and, if the Township is in agreement, a letter of support from Greenwich Township should be sent to Warren County for their petition to the NJDOT for funding and design authorization for this initial phase of the project.

12. GREENWICH TOWNSHIP WASTEWATER MANAGEMENT PLAN (WMP)

(No change since last month's report)

- As you are all aware, our office is in the process of preparing a Township specific WMP which will need to be submitted to the NJDEP for their approval. The requirement for the Township to prepare a Township specific WMP was created by virtue of Warren County's declination of their requirement to prepare a County-wide WMP. Our office has been and will continue to work closely on this matter with Steve Balzano, Joe Pryor, and the Township Sewer Subcommittee.
- At the July 16, 2009 Committee Meeting, the Township approved of the filing of a Grant Application through the NJDEP to assist the Township towards the preparation of a WMP. It is my understanding that the available funding through this Grant Program is for \$10,000.00. Our office has coordinated with Grace Brennan and Kim Viscomi regarding the completion of this WMP Grant Application.
- Recently, the required paperwork associated with this grant application was provided to our office from the NJDEP in order for the grant to be fully executed and the funding to be processed. We have forwarded the application to Kim Viscomi for appropriate signatures and for execution. Now since the fully executed application

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has been received by our office and forwarded to the NJDEP, the Township should be in a position to receive the grant funds available through this program.

- Although this matter will be handled more directly through the Township Sewer Subcommittee, I will continue to advise the Township Committee regarding the status of the WMP development and timeline associated with same. Please be advised that I met with Steve Balzano on December 10, 2009 to review the status of the Township WMP and to assess the outstanding work which will be necessary in order for completion of the WMP and its subsequent submission to the NJDEP.

13. WYNDHAM FARM BOULEVARD/GREENWICH STREET SCHOOL CROSSING
(No change since last month's report)

- At the August 20, 2009 Committee Meeting, a plan was provided to all Township Committee Members regarding this project. This project was presented and discussed at the November 12, 2009 joint meeting between the Board of Education and Township Committee. As requested by the Board of Education, our office forwarded copies of our 2003 design plan to Victoria Stevens, Business Administrator for the Greenwich Township Board of Education, on November 16, 2009.

EXECUTIVE SESSION

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Warren and State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed as follows: Contract negotiations, Pending Litigation, Land Acquisition and Personnel
3. It is anticipated at this time that the above stated subject matter will be made public at: When a decision has been rendered.

4. This Resolution shall take effect immediately.

Committeewoman Emiliani made a motion, seconded by Committeeman Gurneak to adopt the foregoing Resolution and enter into Executive Session.

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal

Opposed: None

MOTION CARRIED

Committeeman Williams made a motion, seconded by Mayor Segal to come out of Executive Session and reopen the meeting to the public

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal

Opposed: None

MOTION CARRIED

Committeewoman Emiliani made a motion, seconded by Committeeman Adams to authorize Edmunds to train Marianne Marchetta in the Tax Collection module software

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal

Opposed: None

MOTION CARRIED

Committeeman Adams made a motion, seconded by Committeeman Williams to pay Grace Brennan, Financial Administrator the salary as discussed

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal

Opposed: None

MOTION CARRIED

Mayor Segal made a motion, seconded by Committeewoman Emiliani to extend Grace Brennan, Financial Administrator to the end of February

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal

Opposed: None

MOTION CARRIED

Committeewoman Emiliani made a motion, seconded by Committeeman Adams to pay Clerk Viscomi \$100 per meeting for the extra meetings in 2009 and for the additional meetings she has been attending for the Planning Board and Board of Adjustment

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal

Opposed: None

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Committeewoman Emiliani made a motion, seconded by Committeeman Adams to hire Alice Olford as Planning Board secretary and Board of Adjustment secretary to work one day per week at a salary of \$20,000

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None

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Committeeman Adams made a motion, seconded by Committeeman Gurneak to authorize Clerk Viscomi to sign the retirement form for former employee Greg DellaPia

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None

MOTION CARRIED

As there was no further business, Committeewoman Emiliani made a motion, seconded by Committeeman Williams to adjourn the meeting at 11:20 PM

Voting in favor: Adams, Williams, Gurneak, Emiliani, Segal
Opposed: None

MOTION CARRIED

Kimberly Viscomi, RMC
Township Clerk/Administrator