

The Township Committee of the Township of Greenwich held a regular meeting with the on the above date with the following Township Committee members present: Mayor Tanya Segal, Deputy Mayor Elaine Emiliani, Committeeman Joseph Gurneak, Committeeman Bruce Williams, Township Engineer Michael Finelli, Township Attorney Peter Jost, and Township Clerk Kimberly Viscomi. Absent from the meeting: Committeeman Jim Adams

The Flag Salute was repeated

• **Sunshine Law**

"Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by:

Mailing a schedule of this meeting of the Township Committee to the Express-Times, and Newark Star Ledger newspapers, posting a copy thereof on the Township Bulletin Board, and filing a copy thereof with the Township Clerk".

1. Approval of Township Minutes: August 19, 2010

Committeeman Williams made a motion, seconded by Committeeman Gurneak to approve the August 19, 2010 minutes

Voting in favor: Williams, Gurneak, Emiliani, Segal

Opposed: None

Absent: Adams

MOTION CARRIED

2. Receive, and File Monthly Reports:

<i>Tax Collector</i>	<i>Police</i>
<i>Court</i>	<i>Sewer</i>
<i>CFO</i>	

Committeeman Gurneak made a motion, seconded by Committeeman Williams to approve the monthly reports submitted

Voting in favor: Williams, Gurneak, Emiliani, Segal

Opposed: None

Absent: Adams

MOTION CARRIED

3. Receive, Charge to Various Accounts, and Pay Monthly Bills

Committeeman Gurneak made a motion, seconded by Committeeman Williams to approve the payment of the monthly bills

Voting in favor: Williams, Gurneak, Segal
Opposed: None
Abstain: Emiliani
Absent: Adams
MOTION CARRIED

• **PUBLIC COMMENT PERIOD**

Committeeman Williams made a motion, seconded by Committeeman Gurneak to open the public comment period

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

As there was no public comment, Committeeman Williams made a motion, seconded by Committeeman Gurneak to close public comment period

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

Resolutions

2010-69 Reimbursement of Overpayment of Taxes

Committeeman Williams made a motion, seconded by Committeeman Gurneak to approve Resolution 2010-69

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

2010-70 Sewer Tax Lien Redemption

Committeeman Gurneak made a motion, seconded by Committeeman Williams to approve Resolution 2010-70

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

2010-71 Municipal Tax Lien Redemption

Committeewoman Emiliani made a motion, seconded by Committeeman Williams to approve Resolution 2010-71

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

MAYOR SEGAL

Police Department

First Reading
ORDINANCE
2010-17

AN ORDINANCE OF THE TOWNSHIP OF GREENWICH, WARREN COUNTY, NEW JERSEY
ADOPTING AND APPROVING THE RULES AND REGULATIONS OF THE GREENWICH
TOWNSHIP POLICE DEPARTMENT

Committeeman Williams made a motion, seconded by Committeeman Gurneak to approve for first reading Ordinance 2010-17

Voting in favor: Williams, Gurneak, Segal
Opposed: None
Abstain: Emiliani
Absent: Adams
MOTION CARRIED

Appointment of Kevin Graham as a permanent Police Officer effective September 27, 2010

Committeeman Gurneak made a motion, seconded by Committeeman Williams to appoint Kevin Graham as a permanent Police Officer Step 6, effective 9/27/2010

September 16, 2010
7:30 P.M.
Stewartsville, NJ

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

Report from Chief Guzzo on the school traffic assessment and a vote to add hours to Tammy Hill Crossing Guard duties at Greenwich Street & Wyndham Farm Blvd.

Chief Guzzo reported that they have been monitoring the children walking to school along with the traffic flows since the opening of school. He recommended to the Committee to assign Tammy Hill as a crossing guard for the post located on Greenwich Street/Wyndham Farm Blvd. He stated that there is a traffic hazard regarding a tree located on Wyndham Farm Blvd that is blocking traffic. He also recommended that the Committee remove the mid morning post on Wyndham Farm Blvd with an extension to two other posts on Dori & Daniel.

Committeewoman Emiliani made a motion, seconded by Mayor Segal authorizing the DPW to remove tree by Wyndham Farm Blvd

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

Committeeman Williams made a motion, seconded by Mayor Segal authorizing Engineer Finelli to conduct a speed survey for reduction of speed limit on Wyndham Farm Blvd/North

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

Committeeman Williams made a motion, seconded by Mayor Segal to remove mid morning post on Wyndham Farm Blvd per the Police Chief recommendation

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

First Reading

ORDINANCE 2010-17

AN ORDINANCE TO AMEND AN ORDINANCE FIXING THE SALARIES OF THE SEVERAL TOWNSHIP OFFICES OF THE TOWNSHIP OF GREENWICH, COUNTY OF WARREN AND STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of the Township of Greenwich, County of Warren and State of New Jersey:

SECTION 1: An Ordinance fixing salaries of the several Township Officers shall be amended as follows:

Crossing Guard.....Salary Range \$5,480 per post

Committeeman Williams made a motion, seconded by Mayor Segal to approve for first reading Ordinance 2010-17

Voting in favor: Williams, Gurneak, Emiliani, Segal

Opposed: None

Absent: Adams

MOTION CARRIED

Tool Kit Survey

Mayor Segal made a motion, seconded by Committeeman Gurneak to authorize CFO to submit survey

Voting in favor: Williams, Gurneak, Emiliani, Segal

Opposed: None

Absent: Adams

MOTION CARRIED

Morris Canal Top Soil

Based upon the recommendation of the Engineer, Mayor Segal made a motion, seconded by Committeeman Gurneak to place the topsoil at Beatty's Road

Voting in favor: Williams, Gurneak, Emiliani, Segal

Opposed: None

Absent: Adams

MOTION CARRIED

Second Reading / Adoption

ORDINANCE 2010-16

AN ORDINANCE TO AMEND AN ORDINANCE FIXING THE SALARIES OF SEVERAL TOWNSHIP EMPLOYEES OF THE TOWNSHIP OF GREENWICH, COUNTY OF WARREN, STATE OF NEW JERSEY

Zoning Officer \$5,507.28

Committeewoman Emiliani made a motion, seconded by Committeeman Williams to open the public hearing on Ordinance 2010-16

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams

MOTION CARRIED

Committeewoman Emiliani made a motion, seconded by Committeeman Gurneak to close the public hearing on Ordinance 2010-16

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams

MOTION CARRIED

Committeewoman Emiliani made a motion, seconded by Committeeman Williams to adopt Ordinance 2010-16

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams

MOTION CARRIED

COMMITTEEMAN WILLIAMS

Dental Benefits

Committeeman Williams informed the Committee that based on the research of the CFO the State offers a low cost dental plan that offers the same benefits and he recommended that the Township switch during the open enrollment period in October.

Committeeman Williams made a motion, seconded by Committeewoman Emiliani to switch from Delta Dental to the State Dental benefits.

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams

MOTION CARRIED

DPW / Sidewalk Snow Removal

Committeeman Williams informed that the he is working with Foreman Howell on obtaining price quotes for snow removal equipment to be utilized on the sidewalks.

COMMITTEEMAN GURNEAK

Fire Company/ Blue Lights

Renewal James McAleer

Mayor Segal made a motion, seconded by Committeeman Williams to approve blue light renewal for James McAleer

Voting in favor: Williams, Gurneak, Emiliani, Segal

Opposed: None

Absent: Adams

MOTION CARRIED

Second Reading / Adoption

ORDINANCE 2010-15

ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF GREENWICH TO INCLUDE THE FOLLOWING REGULATIONS ON RESIDENTIAL OUTDOOR FIRES

Committeeman Williams made a motion, seconded by Committeewoman Emiliani to open the public hearing on Ordinance 2010-15

Voting in favor: Williams, Gurneak, Emiliani, Segal

Opposed: None

Absent: Adams

MOTION CARRIED

Committeeman Williams made a motion, seconded by Committeewoman Emiliani to close the public hearing on Ordinance 2010-15

Voting in favor: Williams, Gurneak, Emiliani, Segal

Opposed: None

Absent: Adams

MOTION CARRIED

Adoption of this Ordinance was tabled until the October meeting to research and discuss with the Fire Chief the issue regarding gas grills.

TOWNSHIP ENGINEER

1. **STRYKER'S ROAD**

- Our office forwarded a final set of construction plans to the Warren County Engineer's Office on February 26, 2009. Additional supporting information and documentation (i.e. project specifications, cost estimate, details, etc.) was also forwarded to the County at that time. The project was recently advertised and a bid opening was held by the County during the last week of March. The County is administering all the contract-related issues associated with this project. The County has awarded a contract to the low bidder, Crossroads Construction.
- A pre-construction meeting for this project was held on May 13, 2009. A more recent field meeting was held on October 6, 2009 and was attended by Nevitt Duvencneck of our office, Jim Bernaski, P.E., Assistant Warren County Engineer, Crossroads Construction Reps and the utility companies. The purpose of the meeting was to establish a start date for the project and also confirm the timing for the relocation of the utility poles.
- The Township Committee should be advised that our office has been retained by Warren County for construction administration and inspection services during the construction phase of the project.
- It is important to note that based upon the improvements completed to date and the relocated intersection of Stryker's Road with County Route 519, left turns from Stryker's Road to Route 519 northbound are now being permitted. Our office has previously discussed this matter with the Greenwich Township Police Department who is well aware of the changes to the traffic patterns at this intersection.

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Stewartsville, NJ

- I am pleased to report that the Stryker's Road reconstruction project within the Township of Greenwich is now approximately 99% complete as of the date of this report. The top course of pavement has been installed along with numerous other improvements associated with the project. The roadway striping work was slated to be performed on September 10, 2010 (the date of this report). The proposed street trees will not be installed/planted in early October. Our office continues to monitor the construction activity at the project as well as acting as the liaison for the County on the various project improvements and the coordination of the Stryker's Road reconstruction project with the Lopatcong Creek bridge replacement project.
- The bridge over the Lopatcong Creek, which was always intended to be part of the overall construction project, will not be included with this work and contract. Please note that the bridge design work is being performed by another consultant and has never been part of the Township's responsibility. The bridge replacement contract has been recently awarded and construction of the new bridge has been under way for a number of weeks. As you are most likely aware, Stryker's Road has been temporarily closed while the County works on their bridge reconstruction project. Subsequent to the completion of the bridge work, the entire roadway from Route 57 to Route 519, including the bridge over the Lopatcong Creek, will be completed.

2. HIGHLANDS PLAN CONFORMANCE

(No change since last month's report)

- I have attended various informational sessions at the Highlands Council office in Chester, NJ since the beginning of this year. The purpose of these meetings/informational sessions is to advise various professionals (engineers, planners and attorneys) about the Plan Conformance process, the timeline and the Grant program associated with same. Our office has been working with both Carl Hintz, P.P. and Steve Balzano towards the development of the various planning modules which constitute the Highlands Plan Conformance process. The intent of this program is to have all involved municipalities be in a position to make a better "informed" decision relative to whether or not they choose to "opt in" to the Highlands Regional Master Plan (HRMP) for the areas within the Planning Area of the HRMP.
- On April 3, 2009, I was present at a NJ Highlands Informational Session for Module 2: Build-out analysis. Module 1 has been reviewed and approved by the Highlands Council and was recently returned to our office. On October 12, 2009, I met with Steve Balzano to review Module 2 where the final minor edits were made to the Module 2 data. Via e-mail from our office as of 11/4/09, the revised and updated information associated with Module 2 was submitted to the Highlands Council for their review and anticipated approval. The Township has now received, via correspondence from the Highlands Council from November 30, 2009, an approved Module 2 indicating the build-out estimate for the Township based upon Highlands regulations. The Township is now in a position to compare the Highlands build-out estimates versus the estimates previously provided by COAH. The Township should now be in a position to secure reimbursement for the Module 2 work.
- Our office has also completed Module 4: Highlands Environmental Resources Inventory, which was submitted to the Highlands Council a number of weeks ago. We have provided copies of the Module 4 disc and information to Carl Hintz's office and other Township Professionals. We recently received confirmation from the Highlands Council that Module 4 has been approved. The

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Stewartsville, NJ

Township should now be in a position to request reimbursement for the work associated with Module 4.

- Carl Hintz, P.P., along with Steve Balzano and our office, have completed all of the required modules and supporting documentation required by the Highlands Council in conjunction with the Plan Conformance process to this juncture. The petition and other associated and required documents and modules were submitted to the Highlands Council by Carl Hintz's office prior to the December 8, 2009 deadline.
- I was recently copied on a correspondence from the Highlands Council which found the Township's Plan Conformance submission, based upon additional data and information provided, to be administratively complete. Therefore, the Township's submission is now in the position to be reviewed by the Highlands Council. I am unaware of any specific timeframe associated with their review and response to the Township's Plan Conformance submission.

3. NEW MUNICIPAL BUILDING: ARCHITECTURAL SERVICES RFP

(No change since last month's report)

- A meeting between the CPC, myself and representatives of the Township Committee was held on February 19, 2009 to review the second round of RFPs. Subsequent to the February 19, 2009 meeting, three (3) different architectural firms were selected to be interviewed. The three (3) selected firms included Clark Caton Hintz, SSP and The Speizle Group. Interviews with each of the three (3) architectural firms were held on March 5, 2009. Following the completion of the interviews, Joe Schiller, CPC Chairman, requested that all attendees from the interviews forward their recommendation and comments to Joe Schiller for his review and summary. At this juncture, it appears that The Speizle Group has been chosen as the CPC's consensus recommendation as the architect to be selected for the Greenwich Township Municipal Building project.

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Stewartsville, NJ

- Joe Schiller provided a summary of the CPC's evaluation and recommendation to the Township Committee at the March 19, 2009 Committee Meeting. As suspected, The Speizle Group was the recommendation of the CPC for the architectural services for the new Township Municipal Building. A special joint meeting between the Township Committee and CPC was held on April 23, 2009 where The Speizle Group provided a second presentation to all the parties present at the meeting.
- Based upon the Township Committee's direction at the May 21, 2009 Committee Meeting, I contacted Larry Uher, Speizle Architectural, to inform him that the Township Committee was not in a position to proceed with the execution of any contract for Architectural Services for the Municipal Building Project at this time. I further relayed to Mr. Uher that their presentations and firm were very well received by the Township and that the lack of any action by the Township Committee was based solely upon the Township's 2009 budget constraints.
- I have recently been contacted The Speizle Group inquiring about the possibility of moving forward with the Municipal Building project in 2010. I am unaware of the Township Committee's position and/or the overall municipal budget conditions for 2010 which would impact this project. I am raising this issue solely on the basis on the inquiry I have received. This matter was discussed briefly at the January 21, 2010 Committee meeting and the consensus seemed to be that the Township Committee was not prepared to make any decision at this time and will evaluate proceeding further with this project during the course of 2010 and in conjunction with the development of the 2010 Municipal budget.

4. PHILLIPSBURG REGIONAL WASTEWATER MANAGEMENT PLAN (WMP)

(No change since last month's report)

- Our office has previously completed revisions to certain mapping associated with the Township's WMP. This mapping was completed and forwarded to Kupper Associates for inclusion into the "complete" updated Township WMP. Kupper Associates' has completed their review of our mapping and the development of the Township WMP. It is my understanding that all required information has been forwarded to Remington & Vernick for their review and incorporation into the Phillipsburg Regional WMP as required by the NJDEP.
- The Township Committee should be advised that the NJDEP has previously forwarded correspondence, dated April 2, 2008, to the Town of Phillipsburg regarding the most recent submission of the Phillipsburg Regional WMP. The April 2, 2008 letter disapproves of the Phillipsburg Areawide WMP. As of the date of this report, I have not heard of the official course of action to be employed by the Town of Phillipsburg in response to the NJDEP letter. It is my understanding that a resubmission by Phillipsburg in an attempt to address the NJDEP's comments will be provided at some point in the future. I am unaware of any timeline for this resubmission being formulated to date.
- Based upon the County's recent decision to decline WMP agency responsibility and the resulting impact upon all the municipalities in Warren County, including Greenwich, the Township is now obligated to submit their own individual WMP to the NJDEP.
- Our office recently received a copy of a letter, dated March 1, 2010, from the NJDEP to Stephanie Cuthbert of Remington and Vernick Engineers, Inc. The letter was formal notice to the Town of

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Stewartsville, NJ

Phillipsburg that the previously pending WMP amendment has been Disapproved. Based upon this approval, I am uncertain as to how or if the Phillipsburg Regional WMP amendment process will be continuing, if at all.

5. 2007 NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM

- This project consists of sidewalk extensions to the following areas within the Township: North Main Street sidewalk extension, the Willow Grove Road sidewalk extension and the Greenwich Street sidewalk extension. This project has received a \$150,000 grant through the NJDOT.
- Township Bond Ordinance No. 2007-23 was adopted at the December 20, 2007 Township Committee Meeting. The Township Committee then authorized our office to commence with the required field survey and design work in order to move this project forward. We have been coordinating with both Warren County (two of the three sidewalk extensions are along County Roads, Route 637 and Route 638, respectively) and some of the affected utility companies who may have utility poles needing to be relocated.
- Nevitt Duveneck from our office previously met with Cheryl Edwards, NJDOT Local Aid Office, regarding additional administrative forms (Categorical Exclusion Documentation, Construction Authorization Environmental Inventory and Construction Authorization Environmental Checklist) which need to be completed and forwarded to the NJDOT based solely upon the fact that this program is a Federally funded program vs. the typical State/NJDOT funded programs.
- Based upon the funding mechanism for this particular grant program, approval through the U.S. Department of Transportation (Federal Highway Administration) is also required. We have received an approval letter from SHPO (State Historic Preservation Office) relative to this project and the improvements in question. On September 15, 2009, we finally received authorization and approval from the FHA for this project which has allowed our office to put the project “out to bid”.

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Stewartsville, NJ

- As previously noted, our office has received confirmation regarding the required FHA approval. Based upon receipt of that approval, the project was advertised for bid and a bid opening occurred Wednesday, October 14, 2009. At the October 15, 2009 Township Committee meeting, based upon the above-referenced Bond Ordinance (No. 2007-23), the Township was able to make a contract award to the low bidder, Z Brothers Concrete Contracting, in the amount of \$189,942.27.
- The work associated with this project commenced on May 17, 2010. Our office has been providing the construction stake-out for the contractor associated with the three (3) separate areas slated for the construction of new sidewalk. As of the date of this report, the project is nearly 100% complete notwithstanding various punchlist items, which the contractor is scheduled to return to complete within the near future. Our office will continue to advise the Township Committee as the project proceeds towards its ultimate completion, including the final administrative aspects of this grant program and the final reimbursement due the Township.
- At the July 22, 2010 Committee meeting, the Committee approved the initial payment to the contractor in the amount of \$148,913.24 which did not include any Change Orders. As discussed at length at the July Committee meeting, there have been some necessary increases to the initial contract for this project including, but not limited to, additional costs associated with traffic control. After consultation with both Grace Brennan, CFO and Peter Jost, Esq., Township Attorney, it was determined that an ordinance would need to be adopted by the Township in order to pay the contractor for the balance of work performed to date. The second reading and public hearing of this ordinance occurred at the August Committee meeting where Ordinance #2010-13 was approved. Additionally, Resolution #2010-69 which waived the administrative fee included within the invoices from the Greenwich Township Police Department (associated with traffic control) was also approved. The Township is now fiscally able to finalize payments to the contractor, close-out the project and forward all required paperwork to the NJDOT for reimbursement. However, the contractor has not requested or recently submitted an invoice to our office. Therefore, no invoices or change orders for this project are before you for your review and payment at this September 16, 2010 meeting.
- As of the date of this report, the majority of work associated with this project has been completed to the satisfaction of this office. We will continue to coordinate with the contractor until all final punchlist items are addressed to our satisfaction. I believe that this project will provide a great benefit and additional safety to the general pedestrian circulation patterns within the Township.

6. 2008 NJDOT SAFE ROUTES TO SCHOOL (SRTS) GRANT PROGRAM

- At the March 20, 2008 Township Committee Meeting, the Township Committee approved Resolution 2008-23 which represented their endorsement for the submission of a new and separate grant application under this program. The application in question will be for the sidewalk/bike path to be constructed between the Elementary School and the Middle School. The construction of this pedestrian link would be the final component of a significant pedestrian circulation network. Our office has submitted, via the SAGE system on April 14, 2008, a fully executed application to the NJDOT for this project. We are unaware of any timeline established relative to award notices being received by any municipal applicant through this program.
- I am very pleased to report that, based upon receipt of a letter, dated May 12, 2009, from the NJDOT to Mayor Emiliani, the Township was awarded a grant in the amount of \$135,700.00 through this program. We will continue to discuss this project further at future Township Committee Meetings since the Township Committee will need to authorize our office to proceed with the initial phases of work some time during 2009.
- As authorized by the Township Committee, our office has continued to coordinate with the NJDOT and attended a “Kick-Off” Meeting with the NJDOT on September 15, 2009. The “Kick-Off” Meeting is the first requirement of this particular Grant Program. Our office will continue to move this project forward as required based upon the NJDOT grant guidelines and requirements associated with this project.
- Authorization for our office to proceed with the field survey work and subsequent development of the design/construction plans was previously provided by the Township Committee. As previously discussed with the Township Committee, based upon the terms of this grant, the project must be authorized for implementation within two (2) years from the award date (May 12, 2011). Our office has been successful in receiving the CED (Categorical Exclusion Document) for this project which allows it to proceed forward to secure Federal Authorization, once the design plans are completed, submitted and approved. Based upon the timeframe associated with securing Federal Authorization, construction of this project will commence during 2011. We will continue to keep the Township Committee apprised of both the status and schedule for this project.

7. FIRE HOUSE LEASE AREA

- At the June 17, 2010 Township Committee meeting, the Committee requested that our office review the 20-acre exception parcel located on Greenwich Street in an effort to develop a preliminary proposed lease area map. The purpose of this map will be to assist in future discussions with the Fire Department relative to the potential leasing of a portion of this property for the construction of a new fire house by the Fire Department. Our office has researched our file and has developed a preliminary lease area plan. I provided each Committee Member and Joe Mecsey, Fire Chief, with a copy of this proposed plan at the July 22, 2010 meeting.
- This plan was discussed at the August 19, 2010 Committee meeting where there appeared to be a general consensus amongst both the Township Committee as well as the Fire Chief that the proposed lease area, as represented on our plan, was satisfactory. The Township Committee requested that the Fire Department make a presentation to the Township Planning Board to secure their endorsement of the proposed lease area as well. It is my understanding that this matter will be placed on the Planning Board's October agenda for discussion.

8. GREEN ACRES: PASSIVE RECREATIONAL PLAN DEVELOPMENT

(No change since last month's report)

- We had a kick-off meeting with Dawn Marie Kondas on September 30, 2008 and our office has developed an initial concept passive recreational plan. We are not moving forward with any further development of a passive recreational plan(s) at this point. A "Progress Print" was passed out to all the Committee Members at the October 16, 2008 Committee meeting. At this juncture, no additional work is proceeding on the Passive Recreational Plan.
- A site inspection of the property along with a review of our initial concept passive recreational/trail plan was held on April 25, 2009. I was in attendance along with Debbie Scarborough and Dawn Marie Kondas. I believe the results of the site walk and inspection proved favorable and showed that the passive recreational/trail plan was a very viable proposal for the property in question, based upon its existing features and topography.

9. MUNICIPAL ROADWAY EVALUATION & IMPROVEMENT ASSESSMENT

(No change since last month's report)

- Committeeman Gurneak had previously discussed this matter with myself and the balance of the Township Committee. It is my understanding that the Township is considering developing a program to establish both a long-term maintenance schedule and annual budget appropriation for all of the municipal roadways. In October, 2008, our office provided the Township Committee with a budget estimate in the amount of \$7,900 for these services. The Township Committee should give consideration for the budgeting of this project and potential incorporation into the 2010 Municipal Budget. I have included this item in the proposed 2010 engineering budget which was previously supplied to the Township Committee. Based upon the amount of time which has elapsed since the development of our October, 2008 budget estimate, I would recommend that our office develop a current and new estimate should the Township wish to consider this work during 2010.

10. DUMONT ROAD STREET LIGHTING

(No change since last month's report)

- At a prior Township Committee Meeting, the Township requested that we solicit quotes from contractors for the cost to replace all of the photocells in these street lights. We recently received one (1) quote from Carr & Duff relative to their proposed costs to repair and/or replace some various components of the street lighting along Dumont Road. This quote was faxed to the Township on January 28, 2009 and an additional copy was provided to the Committee Members at the February 19, 2009 meeting. The Township will need to make a decision whether or not they wish to proceed in contracting for the services to repair these street lights.
- Once all of the street lights have been repaired and all other existing lights are energized, the Township Committee will need to make a decision relative to the future and permanent illumination and lighting levels along this section of Dumont Road. A decision on the final illumination pattern for the street lights along Dumont Road will need to be made by the Township Committee sometime during 2009.
- As requested by the Township Committee at the June 18, 2009 Meeting, our office again contacted Carr & Duff, Inc. regarding this matter. They confirmed that their original proposal, dated January 27, 2009 was still applicable and that the individual price quotes would be held. As reported at last month's Committee meeting, it has now been confirmed that the main power supply for all of these street lights has been "cut-off." Their opinion (and it is strictly an educated guess by them), assuming power can be restored to the street lights, is that approximately four (4) lamps would need to be replaced and four (4) ballasts including the replacement of all thirteen (13) photocells. This would equate to \$3,500.00 based upon the prices quoted in their January 27, 2009 proposal. Again, it is critical to note that this estimate is based upon an educated GUESS by Carr & Duff which was very reluctantly supplied to us.
- The Township previously reviewed the Carr & Duff, Inc. quote referenced above and the various options and possibilities relative to the work in question. No formal action was taken. The Township had previously requested that I contact the current Owner of Greenwich Center, Inland Western, regarding their involvement and the situation relative to the power service to these various light fixtures. I made contact with Mr. Mark Perin, Inland Western, who is the Property Manager for the Greenwich Center Shopping Center in advance of the October 15, 2009 Committee meeting. As reported at the October Committee meeting, it was confirmed by Mr. Perin that power to the street lights has been terminated by Inland Western.
- Kim Viscomi, Township Clerk, was to investigate this matter further with JCP&L regarding the reactivation of the power supply to these street lights and the transfer of the account to Greenwich Township from Inland Western. Subsequent to this being accomplished, the Township will then be in a position to make a decision on the illumination pattern and number of street lights to be activated and/or modified.

11. TOWNSHIP SINKHOLE REMEDIATION CONTRACT

(No change since last month's report)

- This project and the potential for awarding a future contract for these services was discussed many months ago with the Township Committee regarding both the short-term and long-term interest of the Township relative to sinkhole remediation needs and costs. The Township Committee decided that, due to budgetary constraints, no further action on this matter would be taken.
- As most of you are probably aware, a number of sinkholes have been reported over the course of the past few months. Thankfully and fortunately, John Howell and the Township DPW were able to address each of the reported sinkholes. However, as we all are well aware, there is a likelihood of the occurrence of future, larger sinkholes developing within the Township. We should not expect the DPW to be able to address all types and sizes of sinkholes that may develop. I would again strongly suggest that the Township Committee advertise these services for bid.

12. UPDATED WATER MAIN AND FIRE HYDRANT LOCATION PLANS

(No change since last month's report)

- As previously authorized by the Township Committee, our office has been in the process of developing two (2) new plans for use and per the direction of the Stewartsville Volunteer Fire Department. We have been working with Fire Chief Mecsey and have recently completed final Plans of both the Fire Hydrant Location Plan and also the Water Main Location Plan. These updated plans were prepared based upon Water Main distribution plans previously provided to the Fire Department by Aqua NJ. Progress prints of both plans were previously presented by myself to the Township Committee at the May 20, 2010 Committee meeting. I recently provided Chief Mecsey with numerous paper prints and one (1) laminated copy of each of the two (2) plans for display in use at the Fire House. At this juncture, I believe this project is now complete.

13. GREENWICH TOWNSHIP WASTEWATER MANAGEMENT PLAN (WMP)

- As you are all aware, our office is in the process of preparing a Township specific WMP which will need to be submitted to the NJDEP for their approval. The requirement for the Township to prepare a Township specific WMP was created by virtue of Warren County's declination of their requirement to prepare a County-wide WMP. Our office has been and will continue to work closely on this matter with Steve Balzano, Joe Pryor, and the Township Sewer Subcommittee.
- At the July 16, 2009 Committee Meeting, the Township approved of the filing of a Grant Application through the NJDEP to assist the Township towards the preparation of a WMP. It is my understanding that the available funding through this Grant Program is for \$10,000.00. Our office has coordinated with Grace Brennan and Kim Viscomi regarding the completion of this WMP Grant Application.
- Recently, the required paperwork associated with this grant application was provided to our office from the NJDEP in order for the grant to be fully executed and the funding to be processed. We have forwarded the application to Kim Viscomi for appropriate signatures and for execution. Now

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since the fully executed application has been received by our office and forwarded to the NJDEP, the Township should be in a position to receive the grant funds available through this program.

- Although this matter is being handled directly through the Township Sewer Subcommittee, I will continue to advise the Township Committee regarding the status of the WMP development and timeline associated with same. Please be advised that our office has been communicating and coordinating with Steve Balzano regarding the final development and completion of the Township WMP.
- Very recently, Administrative Order #2010-03 was signed by Mr. Bob Martin, NJDEP Commissioner, which extended the deadline for submitting a WMP until April 7, 2011. Until then, it is our understanding that all current wastewater service area designations will remain effective. Our office has communicated directly with our NJDEP representative, Mr. Neal Ferrari, on this project, who suggested that it would still be prudent for the Township to proceed forward with their revised/amended/updated WMP and submit same to the NJDEP in the near future to expedite the processing of same.

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- Our office recently coordinated with the NJDEP relative to the release of the grant monies which were previously secured by the Township for this project. Kim Viscomi, Township Clerk, forwarded a letter, dated September 2, 2010, to Ms. Theresa Bottini, NJDEP, with an amendment/modification to the grant agreement. Hopefully, once this amendment is received by the NJDEP, funding will be released to the Township. I am unaware of the timeline associated with the release of these grant monies by the State to the Township.

14. WYNDHAM FARM BOULEVARD/GREENWICH STREET CROSSING

- As requested by the Township Committee, I contacted the Warren County Engineer's Office to inquire with them regarding the status of the above titled item. The County Engineer's Office indicated that a portion of Greenwich Street is slated to be resurfaced this summer. I was assured that the crossing would be striped and completed subsequent to the completion of the paving operation, but no later than the end of August, 2010.
- As I would assume most of you have seen, the crosswalks at this intersection have now been striped. Barth Johnson, P.E., Warren County Engineer's Office, notified our office via phone call on August 5, 2010, that the crosswalks were installed and have been striped. The Committee should understand that the crosswalks will be temporarily eliminated by virtue of the proposed County Route 638/Greenwich Street resurfacing project, but will be replaced immediately thereafter by the County. The County's resurfacing project of Greenwich Street commenced during the week of September 6, 2010. The project should be completed by September 24, 2010. As previously stated, the County will be re-striping the crosswalks immediately after the roadway resurfacing operation is complete.
- At the June 17, 2010 Committee meeting, our office provided the Township Committee Members with the previously approved school crossing warning signal plans for their review, comment and information. The Committee subsequently authorized our office to proceed with the "re-approval" of the original design plan for purposes of future installation. We have forwarded the plans to the Warren County Engineer's Office via correspondence dated July 1, 2010. Each member of the Committee was provided with a copy of the letter and plan. Please be advised that some minor updates and revisions were incorporated into the plans which were forwarded to the Warren County Engineer's Office. We have recently secured approval from the County on the revised and updated plans prepared by our office. As previously authorized, our office is now in the process of developing construction plans to put the project in a position to be advertised for public bid. We will continue to coordinate and keep the Township Committee apprised of the process, status and schedule of this project.

15. PROSPECT STREET ROADWAY STRIPING

- As requested by the Township Committee at the May 20, 2010 Committee meeting, our office placed a call to Debbie Hirt, NJDOT, regarding their responsibility and/or the possibility of reestablishing some white roadway edge of pavement striping along Prospect Street where the pavement work transitioned from Route 57 onto the Township's road, Prospect Street. As relayed to the Township Committee at the June 17, 2010 meeting, the NJDOT did not accept any responsibility for the installation of white sideline roadway striping along Prospect Street.
- Our office was authorized by the Township Committee to prepare a simple sketch of the proposed sideline edge of roadway striping along Prospect Street which would be forwarded to John Howell for his use in establishing sideline striping along the roadway. The sideline striping work along Prospect Street and as depicted on our plan has now been completed.

16. 2011 NJDOT MUNICIPAL AID GRANT APPLICATIONS

- At the July Committee meeting, our office received authorization to prepare the 2011 NJDOT applications for the Township. Our office has completed the preparation of two (2) separate grant applications thru this year's program.
- This year's applications (Richline Road and Washington Street) were submitted electronically (via the SAGE system) prior to the August 13, 2010 deadline. It is our understanding that the grant awards will be announced by mid-November.

17. MORRIS CANAL TOPSOIL

(Township Committee Action Required)

- I have been in contact with Dave Dech, P.P., Warren County Planner, regarding a pending County project which will include restoration of a section of the Morris Canal within Greenwich Township. Mr. Dech has offered the Township the topsoil which will be excavated out of the Canal in conjunction with this construction project. As you are all well aware, based upon the receipt of a multitude of recent e-mails from me regarding this matter, Dave Dech needs a response from the Township regarding our desire to have this topsoil transported to a site in the Township for a future use/project. In my e-mail of September 10, 2010, I offered numerous recommendations relative to a proposed stockpile location for this material. This matter will need to be discussed so that I can respond to Mr. Dech on September 17, 2010 with a decision from the Township.

EXECUTIVE SESSION

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Warren and State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed as follows: Contract negotiations, Pending Litigation, Land Acquisition and Personnel
3. It is anticipated at this time that the above stated subject matter will be made public at: When a decision has been rendered.
4. This Resolution shall take effect immediately.

Committeeman Gurneak made a motion, seconded by Committeewoman Emiliani to adopt the foregoing Resolution and enter into Executive Session.

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

Committeeman Gurneak made a motion, seconded by Committeeman Williams to come out of Executive Session and reopen the meeting to the public

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

Committeewoman Emiliani made a motion, seconded by Committeeman Williams to authorize the appraisal for the matter discussed in Executive Session to Mackoff for \$2, 500 and to Landmark to \$2,950

Voting in favor: Williams, Gurneak, Emiliani, Segal
Opposed: None
Absent: Adams
MOTION CARRIED

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As there was no further business, Committeewoman Emiliani made a motion, seconded by Committeeman Gurneak to adjourn the meeting at 10:10 P.M.

Voting in favor: Williams, Gurneak, Emiliani, Segal

Opposed: None

Absent: Adams

MOTION CARRIED

Kimberly Viscomi, RMC
Township Clerk/Administrator