

GTRC AGENDA/MINUTES – JANUARY 19, 2011

BOARD MEMBERS IN ATTENDANCE: Angie Crosby, Wayne Moser, Linda Oswald, Mark Helman, George Howell, Elaine Emiliani

BOARD MEMBERS NOT IN ATTENDANCE: Jim Mangiloa, Mike Boures, Craig Patterson

Guests: Tracy Herdlein, Chris Figler

Meeting called to order: 7:05pm @ Municipal Bldg. Chambers

WHO	TOPIC	MIN	COMPLETED
Linda	Last Meeting Minutes (1/5/11) reviewed and accepted <ul style="list-style-type: none"> • Howell motioned, Angie second 	5	1/19/11
Angie	What's expected President's What's Expected Policy, i.e. <ul style="list-style-type: none"> • Rec members should attend all types of events/sports at least once this yr • Productive meetings – get out on time • Showing up and being done is not enough – agendas continue after meeting is over • No discussion without a 2nd motion – or we move on • Email hot topics between meetings discussed and or approved via email in an effort to shorten discussion time at meetings. • Motion to accept expectations of board, Linda Oswald motioned, Wayne, 2nd 	10	Pending changes-see action items
Angie	Team Ground Rules <ul style="list-style-type: none"> • Example of one of the ground rules: if 4 consecutive meetings are missed, service to the board has automatically ceased. • Motioned by Wayne, George 2nd 	30	1/19/11
Elaine	3 on 3 coaches <ul style="list-style-type: none"> • Working with Dave Glenn to appoint coaches– Christina Gail, Jim Emiliani, Ryan Devane, Ryan's fiancée. Program can start in Bloomsbury Gym, background checks done 	10	1/19/11
Angie	Assigning snack stand duty for Basketball/Dances/Wrestling Motion to accept snack stand duty – Mark motioned, Angie 2 nd Basketball <ul style="list-style-type: none"> • 1/22 – Mark • 1/29 – George • 2/5 - Mark • 2/12- Jim • 2/19 – Mike Boures • 2/26- Wayne • 2/4 - Mike Dances <ul style="list-style-type: none"> • 2/4-Mike • 3/4-Linda Wrestling <ul style="list-style-type: none"> • Linda 	10	1/19/11
Angie	Bidding Process <ul style="list-style-type: none"> • GTRC Quote Process – use the word quote over bid (bid is over \$20,000). Dan used to get quotes, order merchandise and distribute. Changing policy to allow coordinators to do this activity. Liaison assists coordinator as needed. • Process explains details 	15	Pending updates from CFO

GTRC AGENDA/MINUTES – JANUARY 19, 2011

BOARD MEMBERS IN ATTENDANCE: Angie Crosby, Wayne Moser, Linda Oswald, Mark Helman, George Howell, Elaine Emiliani

BOARD MEMBERS NOT IN ATTENDANCE: Jim Mangiloa, Mike Boures, Craig Patterson

Guests: Tracy Herdlein, Chris Figler

Elaine	501c3 <ul style="list-style-type: none"> Discussed if a Rec member can be on the 501C3 board. Where are the by-laws? Elaine said the \$ raised for the 501C3 would be given back to Rec to be used as THEY see fit, not at the discretion of the 501 board. Elaine Emiliani getting 501 C3 bylaws and what Rec's role is with the board at township committee meeting on 1/20 	15	Pending Twp. Meeting
Wayne	2010 Financial Report <ul style="list-style-type: none"> Expenses for snack stand will be divided by percentage to be fair for the sports involved so one sport isn't paying for more merchandise than used. <ul style="list-style-type: none"> Appropriate changes were made to financial policy, i.e., anything over \$1000 has to be approved by town at their next meeting, please allow 3-4 weeks for approvals. Money from fundraisers i.e., snack stand will be allotted to sport hosting fundraiser 	45	1/19/11
Wayne	2011 Financial Report <ul style="list-style-type: none"> Still gathering information 	45	Yes
		~3 hrs	

WHO	OLD BUSINESS	MINUTES	COMPLETED
Angie	P'burg Swim Coach <ul style="list-style-type: none"> Tracy Herdlein came to speak about starting a Swim Club. She is losing 12 seniors this year. Program to be offered to students 5-8th grades. Spring season March 7 – May 14th. No charge for facility – use approved at Phillipsburg Middle School. Practice 3 days a week. Swimmers will need bathing suit, goggles, and swim cap for girls. Jim Mangiola – contact person. Find out what insurance costs would be. 	10	Yes
Warren Corman	Change playing time requirements for basketball when there's more than 10 players <ul style="list-style-type: none"> decided not to change until next year 		Pending-review in off season
Chris Figler	Changing registration forms-baseball		Pending-review in off season

Open discussion with public:

Chris Figler-Baseball Coordinator

- Came at Mike Boures request. Equipment came in late last year, missing equipment. Likes Baseball Express.com for equipment purchases. Discussed parade improvements – to be discussed at February meeting. Chris to email ideas for parade before next meeting.
- SYBA has changed by-laws-redraft every year. Coaches in Greenwich, and John Kozar against it. Draft happened last year because league was new. Teams are equal now– same amount of kids/ages

GTRC AGENDA/MINUTES – JANUARY 19, 2011

BOARD MEMBERS IN ATTENDANCE: Angie Crosby, Wayne Moser, Linda Oswald, Mark Helman, George Howell, Elaine Emiliani

BOARD MEMBERS NOT IN ATTENDANCE: Jim Mangiloa, Mike Boures, Craig Patterson

Guests: Tracy Herdlein, Chris Figler

Open discussion with public:

Chris attended 3 of 4 meetings, a SYBA meeting was held, and he was never informed of date/time. Website is now down. John Kozar told Chris about several “working session” meetings that Chris was unaware of. Voting for redraft happened in January 2011. There are procedures for changing by-laws, none of which were done. Steele Hill, Greenwich, Lopatcong against it. Chris and Mark will keep board abreast of any new information.

Misc. items discussed:

- Dances – whose running snack stand, Kathy Husek is still in charge
- George spoke with Christine Mundy regarding liaison position, spoke with some people regarding Easter Egg Hunt
- Acct with Midtown Tavern for Pizza. Suggested getting Sams Club card.
- Discussed meeting with coordinators to review Quote Process and other expectations.
 - Chris Figler present and would like to have authority to get quotes for baseball
- Need Tim Hoey to get softball info to Wayne
- Discussed making a bond a requirement for uniforms – if not returned, check is cashed
- Talked about how refs should be paid so monies are not coming out of coaches pocket
- Angie proposes to purchase a computer for Recreation with internet. George motions to approve computer, Wayne 2nd it.
- Motioned by Angie and 2nd by George to not renew membership with Greater Lehigh Valley Chamber of Commerce for 2011

Moved to closed session: n/a

Move to adjourn, second vote, time of adjournment: Approximately 11:20pm

GTRC AGENDA/MINUTES – JANUARY 19, 2011

BOARD MEMBERS IN ATTENDANCE: Angie Crosby, Wayne Moser, Linda Oswald, Mark Helman, George Howell, Elaine Emiliani

BOARD MEMBERS NOT IN ATTENDANCE: Jim Mangiloa, Mike Boures, Craig Patterson

Guests: Tracy Herdlein, Chris Figler

WHO	ACTION ITEMS	ECD	COMPLETED
Jim	Insurance Cost for Swim Team	1/31/11	
Angie	Check with Dan about Juke Box- Who's paying/coordinating	1/31/11	
Angie	Date for March Dance is March 4 th	1/31/11	1/20/11
Angie	Obtain Sams Card	1/31/11	
Angie	Update Quote Process, send out for vote	1/31/11	
Angie	Update Pres Expectations and Financial Policy <ul style="list-style-type: none"> • Every November review how much each person is doing and can handle • Re-assign, Re-distribute Duties • All Rec board members to attend one event for each sport and 2 major events • Short, effective meetings is the goal 	1/31/11	
Angie	Update Financial Policy <ul style="list-style-type: none"> • Bullet 3 revision - allowing Treasurer to disburse up to \$500 (from \$150.00) for misc. expenses without Board approval. • Add – Township Approval needed for expenses exceeding \$1000.00 – therefore careful planning needed for ordering equipment to avoid waiting until next Twp. Meeting. 	1/31/11	
Angie	Schedule meeting for coordinators to attend	1/31/11	
Elaine	Get by-laws and further info for 501C3	1/20/11	
Linda	Make 10 sets of keys		1/21/11
Wayne	Get computer for Rec use	1/31/11	
Wayne	Get numbers for Softball	2/1/11	
Craig	Will discuss basketball playing time for next season	6/30/11	

WHO	GOALS	ECD	COMPLETED
AC	Getting online registration through our website	12/31/11	