

GTRC AGENDA/MINUTES – FEBRUARY 23, 2011

BOARD MEMBERS IN ATTENDANCE: Angie Crosby, Wayne Moser, Linda Oswald, Mark Helman, George Howell, Craig Patterson, Mike Boures (late)

BOARD MEMBERS NOT IN ATTENDANCE : Elaine Emiliani

Guests: Christine Mundy, Bob Hurte

Meeting called to order: 7:04 pm @ Municipal Bldg. Chambers

WHO	TOPIC	MIN	COMPLETED
Linda	Last Meeting Minutes (2/16/11) reviewed and accepted <ul style="list-style-type: none"> • motioned, second 	5	✓
Angie	Vote on new VP <ul style="list-style-type: none"> • Linda • Mark • Mike • <i>Mike removed himself from nomination.</i> • <i>Mark voted new Vice President</i> 	5	✓
Angie	Adjust duty list <ul style="list-style-type: none"> • Re-assign Jim's duties • Evenly distribute as needed • <i>Move duties list to next meeting 3/16—instead discussing snack stand/ethics code:</i> • <i>Ethics code: institute code of ethics and work on drawing line in sand for violators. Forms sent to coordinators to hand out at practice.</i> • <i>Forms should be completed and handed in at first practice for all sports.</i> • <i>Coaches' form will be completed with coach app and mind your business form and handed in together. For this season, completed at first practice.</i> • <i>If form is not handed in, child must sit out next practice and will not receive uniform until form is completed.</i> • <i>Coaches form to be held by coordinator, Parents/Child's form held with Coach.</i> • <i>Buffer between game and approaching coach *</i> 	10	✓
Angie	Criteria for new board members/coordinators <ul style="list-style-type: none"> • Willing to accept duties currently open • Willing to meet as often as needed • Has young children in program <p>MARK-I believe we should publish/post positional openings ie: coordinators, board openings etc., on our website and broadcast via virtual backpack at school and through our recreation master member roster via email. That the board would take outgoing coordinator's recommendations for their successors, but we will broadcast the opening's for all to have a chance to apply and interview all those interested.</p> <ul style="list-style-type: none"> ✓ <i>Want people who are willing to do the work needed and fill the holes</i> ✓ <i>Discuss what we are looking for in character of a person – what can they offer, what do they envision recreation to be? How would you improve the program, time commitment? Must attend meetings, sport events, weekend work, and referral. Attend meeting before committing.</i> ✓ <i>Why do they want to join – perceive problems? What projects have they done in the past?</i> ✓ <i>Good to have a mix of people who have/don't have kids in program</i> ✓ <i>Would like a woman for a balance</i> 	15	✓
Angie	Goals <ul style="list-style-type: none"> • On Line registration <ul style="list-style-type: none"> ○ <i>Angie has Capturepoint and another company to present what they have to offer.</i> ○ <i>Craig having Intuit come in to our next meeting</i> <ul style="list-style-type: none"> ▪ <i>Need to discuss initial set up fee, credit card gateway fee, maintenance fee, need to increase fees to cover costs?</i> 	10	✓

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	<p>Goals</p> <p>Stecker snack stand</p> <ul style="list-style-type: none"> • <i>Stecker Field – Holding Tank vs. septic (bids for water/sewer)</i> • <i>Can't sell non-prepackaged foods</i> • <i>Discuss with town option for holding off on pavilion and using that money to better the snack stand.</i> • <i>Goal added– to minimize complaints to Rec</i> 		
Mike	<p>Discuss running of “non-sport” activities</p> <ul style="list-style-type: none"> • Costs • Benefits-pros/cons • Proposals for change/stay-the –same • <i>Table non-sport activities until 3/16</i> • <i>Mike spoke to PTO about possibly taking over Easter Egg Hunt</i> • <i>Wayne – none are moneymakers. Possibly solicit money to fund it</i> • <i>Motion to share costs and event with PTO if they agree to it. Mike spoke to PTO president, Marybeth Green and she agreed to take over Easter festivities.</i> • <i>Rec to purchase supplies this year and then PTO to take over \$600-800</i> 	30	✓
Mark	<p>Bonding</p> <ul style="list-style-type: none"> • Uniforms • Volunteer time • Who manages getting/returning checks • <i>Waiting for response from coordinators.</i> • <i>Offer buyout or work the hours</i> • <i>Mark to contact attorney to find out legality</i> • <i>Cheerleading has money to purchase new uniforms</i> • <i>if cheerleading runs snack stand for March – they will get 70%</i> 	10	✓
	<p>From: Paul Flor <pflor@verizon.net> To: Robert Anselmo <RAnselmo@Gardensavingsfcu.com>; Danny Perez <big.sunami@hotmail.com>; Bob Hurte <bbhome_2000@yahoo.com> Sent: Sun, February 20, 2011 11:58:47 AM Subject: use of Greenwich upper-field in the Spring for soccer ?</p> <p>Guys:</p> <ul style="list-style-type: none"> • As is the case every Spring, I'm coming to you to request permission to use the Greenwich-upper soccer field for practices. So please let me know if this will be possible this coming Spring (mid-March thru late-June) • To refresh memories, there is a league in PA called “Blue Mountain (BMYSL)”. They run a Spring Rec. & Co-ed soccer league. Our township does not offer Spring soccer so I coach for Forks (who are members of that league). Forks teams that I have coached in the past have typically been about ½-Forks and ½-Greenwich/P'burg kids. • This Spring, for the first time, I won't coach my son, but I will coach my daughter. I believe she will be placed with the U-12 team. If you know of any boys or girls born between August-1st, 1998 and July-31st, 2000 that would be interested in playing soccer this Spring, please have their parents contact me. <p>Thanks, Paul Flor</p>	10	

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Angie	<p>Re-Assigning snack stand duty for Basketball/Dances/Wrestling Motion to accept snack stand duty – Mark motioned, Angie 2nd</p> <p>Basketball</p> <ul style="list-style-type: none"> • 2/5 - Mark • 2/12- Jim • 2/19 – Mike Boures • 2/26- Wayne • 2/4 - Mike • <i>3/5 - Linda open, Craig close</i> • <i>3/12 - Angie open, George Close</i> • <i>3/19 - Playoffs? Mike open, Craig close</i> • <i>3/26 - Playoffs? Mark open, Wayne close</i> <p>Dances</p> <ul style="list-style-type: none"> • 3/4-Linda <p>Wrestling</p> <ul style="list-style-type: none"> • Linda 	5	✓
Angie	<p>Who's attended what sport? <i>Angie – basketball, wrestling</i> <i>Craig- basketball</i> <i>George – basketball</i> <i>Linda – wrestling,</i> <i>Mark – basketball,</i> <i>Mike – wrestling,</i> <i>Wayne – wrestling, basketball</i></p>	5	✓
Elaine	<p>501c3 Status</p> <ul style="list-style-type: none"> • Discussed if a Rec member can be on the 501C3 board. Where are the by-laws? Elaine said the \$ raised for the 501C3 would be given back to Rec to be used as THEY see fit, not at the discretion of the 501 board. • Elaine Emiliani getting 501 C3 bylaws and what Rec's role is with the board at township committee meeting on 1/20 • <i>Table discussion to 3/16</i> 	5	
Wayne	<p>2011 Financial Report</p> <ul style="list-style-type: none"> ○ Funds available for upcoming sports, spring functions-sport banquet, Easter Egg Hunt etc. <ul style="list-style-type: none"> • <i>2011 actual/projected numbers</i> • <i>Basketball lost over 3900 last year</i> 	45	✓
Wayne Mark	<p>Baseball Quotes review....Will have to attend TC meeting to present</p> <ul style="list-style-type: none"> • <i>Baseball approved but \$750-\$1000 over – must fundraise to make up difference</i> 	15	✓
Wayne Linda	<p>LaCrosse Quotes review... Will have to attend TC meeting to present</p> <ul style="list-style-type: none"> • <i>Pinnie quote – approved</i> 	15	✓

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Christine	Logo for Rec Commission-sports and events <ul style="list-style-type: none"> • <i>Christine here to discuss logo ideas for student contest. We have different colors/fonts.</i> • <i>Lacrosse, swimming would use stateliners</i> • <i>Use logo across all sports</i> • <i>Go to Bloomsbury, SMS and GES for nickname and logo</i> • <i>Present top 3 designs to township for legality and approval</i> • <i>Ipod touch to winner-3/1/1-adjusted prize to \$100 Best Buy Gift Card</i> • <i>As uniforms are ordered – start incorporating logo into new uniforms</i> • <i>Logo submissions to 321 Greenwich Street by April 20th</i> • <i>Winner to be announced May 25th</i> 	15	✓
		~3.5 hrs	

WHO	PENDING	COMPLETED
M Boures	P'burg Swim integrated into Greenwich Rec.	2/1/2011
W Corman	Change playing time requirements for basketball when there's more than 10 players <ul style="list-style-type: none"> • decided not to change until next year 	Pending-review in off season
C Figler	Changing registration forms-baseball	Pending-review in off season
Craig	Playing up in basketball league	Pending-review in off season

ACTION ITEMS: see table at end of minutes

Open discussion with public:

- ✓ Bob Hurte came to ask for clickers for coaches 6-12
- ✓ Open Space Meeting – Bob **going** asked if we need anything discussed – held 6-7 Thursday
- ✓ Bob to find out Open Space Meeting schedule so Rec. can be present
- ✓

Misc. items discussed:

George has 3 volunteers for Easter Egg Hunt for community service hours.

All agree to institute snack stand policy.

Moved to closed session: 10:45pm

Move to adjourn, second vote, time of adjournment: Approximately 11:00pm

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Mike	Insurance Cost for Swim Team	1/31/11	2/4/11
Angie	Check with Dan about Juke Box- Who's paying/coordinating	1/31/11	
Angie	Date for March Dance is March 4 th	1/31/11	1/20/11
Angie	Obtain Sams Card	1/31/11	2/11/11
Angie	Update Quote Process, send out for vote	1/31/11	2/12/11
Angie	Update Pres Expectations <ul style="list-style-type: none"> • Every November review how much each person is doing and can handle • Re-assign, Re-distribute Duties • All Rec board members to attend one event for each sport and 2 major events • Short, effective meetings is the goal 	1/31/11	1/31/11
Angie	Update Financial Policy <ul style="list-style-type: none"> • Bullet 3 revision - allowing Treasurer to disburse up to \$500 (from \$150.00) for misc. expenses without Board approval. • Add – Township Approval needed for expenses exceeding \$1000.00 – therefore careful planning needed for ordering equipment to avoid waiting until next Twp. Meeting. 	1/31/11	1/31/11
Angie	Schedule meeting for coordinators to attend	1/31/11	2/9/11
Elaine	Get by-laws and further info for 501C3	1/20/11	
Linda	Make 10 sets of keys		1/21/11
Wayne	Get computer for Rec use	1/31/11	2/12/11
Wayne	Get numbers for Softball	2/1/11	
Craig	Will discuss basketball playing time for next season	6/30/11	
Mark	Follow up on Rutgers and other certification programs	2/28/11	
Angie	Send rec packet to coordinators asking for revisions	2/28/11	
Wayne	Send numbers of participants for each sport by level to board and also get numbers from each coordinator as necessary.	2/28/11	
Angie?	Look into getting logo for GTRC – possible contest through schools. Discuss at next GTRC board meeting. Coordinator – Christine Mundy	2/23/11	2/23/11
Mark	Check legality of “holding” bond checks vs. needing them to be cashed.	2/28/11	
Angie	Add statement about a buffer between end of game and approaching coaches	3/16/11	
Angie	Assign liaison for Open Space – Bob Hurte to get schedule	3/16/11	
Mike	Develop form for snack stand – with 2 signatures for counting money, date, sport, amount and hand in with 38 hours of end of sport. Make envelopes with info printed on them.	3/16/11	
Angie	Email names to Craig for March 16 th meeting for 3 companies to present on line registrations	3/16/11	
Craig	Arrange meetings with 3 companies for March 16 th meeting.	3/16/11	
Linda	Send Mark email for septic/well companies so we can sell food.	3/16/11	
Mark	Ask Chris Figler to raise 750-1000 to cover cost difference for equipment	3/16/11	
Mark	Inquire about possible holding tank/running water for Stecker	3/16/11	
Angie	Find out about pavilion – per Bob Hurte town was offering to pay for pavilion – inquire with town as to status	3/16/11	
Linda	Put on Rec website and to school for virtual backpack	3/16/11	
Linda	Revise and email Booster Club info.	3/16/11	

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George	Contact PTO president to set budget to \$1000 and split cost of Easter Egg Hunt.	3/16/11	
Mark	Contact town atty regarding bond issues	3/16/11	
Linda	Check with Brian and Elaine about upper field at Greenwich – does Lacrosse use it and when	3/16/11	
Linda	Ask Donna Miller if insurance is required for Paul Flor to use fields at Greenwich	3/16/11	
Angie	Ask Paul Flor for proof of insurance	3/16/11	
Mike	Keep track of what sports are running fundraisers	3/16/11	
Linda	Check to see if external outlets and where inside outlets are	3/16/11	
Angie Mike	Discuss options for Sports Banquet \$1500.00 limit	3/16/11	
Craig George	Attend Open Space meeting, Feb. 24 th	3/16/11	
Liaisons	Go over forecast/actual numbers with each sport to see if accurate	3/16/11	
Mike	Post info on virtual backpack, rec website (Linda) for any new position (ie. New coordinator positions that become available) – Mike to write procedure for filling vacant positions	3/16/11	
George Craig	Look into using Franklin Twsp facility for 3 on 3, extend season by 4 weeks since it started 4 weeks late.	3/16/11	
Craig	Tell Dave that cheerleading will run snack stand in March – Rec will still set up /breakdown	3/16/11	
Angie	Buy 3 new cash boxes	3/16/11	

WHO	GOALS	ECD	COMPLETED
Craig	Getting online registration through our website	12/31/11	
Mark	A useable Stecker field snack stand		
All	Minimize complaints		