

GTRC Minutes– Oct. 26, 2011

BOARD MEMBERS IN ATTENDANCE: Angie Crosby, Mark Helman, Linda Oswald, Justin Kukura, Brian Fellner, Joe Gurneak

BOARD MEMBERS NOT IN ATTENDANCE: George Howell

Guests:

Meeting called to order: 7pm @ Municipal Bldg. Chambers

WHO	TOPIC	TIME
Linda	Last Meeting Minutes (9/21/11) reviewed and accepted <ul style="list-style-type: none"> • Motioned , second – accepted 	7:00
Angie	Public input <ul style="list-style-type: none"> • Others • Halloween Parade – Greg Cuzzolino -Specifics on parade discussed (Brian, Angie and Linda will help judge) 	7:05
Angie	Budget review <ul style="list-style-type: none"> • Review each sports balances – Wayne will distribute when complete • Prepare for upcoming budget – ask coordinators to project budget expenses for 2012 • How fundraising plays a part 	7:25
Justin	Fund Raising Opportunities-prioritize list <ul style="list-style-type: none"> • 200+ registered for basketball • Eliminate all paper except medical consent form • Registration only online, few dates at middle school. Don't include registration forms in newsletter. • Eliminate check option and mail in registrations • Revise front page of sports sign up to reflect payment options – online or in-person "online" 	8:00
Angie	Review Dance Policy-Change requests <ul style="list-style-type: none"> • Accountability with money-admission and snack stand • Chaperones' kids are free, board member picks up money, sets up snack stand then helps at front door, gets voucher signed by dj and give him check. Have chaperone run snack stand, not board member. Drinks at the shed, snacks at school, get 10 bags of ice at Pfeiffers • Admission is \$5 each - \$200 total to start with (\$100 at door, \$100 snack stand) Sign off at end of night – cash at door and cash at snack stand • Justin's wife selling tickets Thurs/Fri • Who does what?-chaperone run snack stand, board member monitor the dance, payment of DJ, set up / tear down snack stand • Behavior documentation-notification in spiral notebook • Pre-sale of tickets • First aid kit now on hand at dances – stored in locker? 	8:30
Angie	Refund Policy-create? See insert on next page <ul style="list-style-type: none"> • No one wants to pay and then not get money back when team folds---not enough to create team • Overpaid? • Moved? • Broke body part etc? 	8:45

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Justin	Sport and Registrations-pros/cons/improvements for next session <ul style="list-style-type: none"> • Online system • Basketball-registrations, # signed up, team # etc 200 • Wrestling-registrations, # signed up, team # etc 17 signed up no refunds if moved up to the advanced league • Cheerleading-registrations, # signed up, team # etc 14 signed up • Process-on-site, by mail, accepting checks etc 	9:00
Angie	IF TIME PERMITS: <ul style="list-style-type: none"> • Appoint Justin as temp. treasurer • Linda motioned to accept Justin as interim treasurer, Brian 2nd it. • What sports to send out in newsletter and when – LAX, Swimming Nov. 15- Dec. 15 late fee until 12/31. Easter, Baseball, Softball Jan 1 – Feb.15 • Schedule events for future • Dates – Baseball/Softball parade – April 21st • Easter Egg Hunt – March 31st ? • Sports Banquet – June 16th • 5K – PTO event - June 3rd • Seek budget info. From coordinators 	
All	Review action items	9:45
	Adjourn	10:00

WHO	Pending	COMPLETED
Mike	Get proposals over Summer from Fodera/Pittman for contract for next year	Pending 2012

Misc. items discussed: Pictures – coordinators to be a picture night, **Solutions for Pictures:** have Pittman Rep attend picture night

2011 REFUND POLICY DRAFT

What would qualify for a refund?

- Team/Sport is not offered due to lack of participants - yes
- Accidental Overpayment - yes
- A Coach is removed from a sport during a season and participant decides to no longer participate. - no

What would NOT qualify for a refund?

- For any reason (including injury, illness, move out of Township, etc.) participant decides to no longer participate. Either before or any point during season.
- Is not assigned a specific Coach.
- Is not satisfied with competency of Coaching Staff or quality of equipment and/or facilities.
- Seasoned shortened due to weather related cancellations of games and/or practices.
- Total amount of participants (as long as multiple teams are offered). For example, if there are only two kinderkicker teams that play each other all season...this does not allow a refund.

Open discussion with public: Halloween Parade

Next meeting – 11/30/11

Move to adjourn, second vote, time of adjournment: Approximately 10:15 pm

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WHO	ACTION ITEMS	ECD	COMPLETED
Mark	Get push button code door lock for equipment shed/new lock for Beatty field/re-key locks	8/24/11	pending
Angie/Linda	Set up dates now for this year and post on calendar for website	9/15/11	In progress
Angie	Buy Bullhorn for community day/another sign		no
All	Ask coordinators for each sport to project dollar amount for whats needed next season	11/30/11	
All	Send Linda dates for upcoming events for yahoo calendar	11/30/11	
Angie	Have insurance company come in to discuss our policy	11/30/11	
Justin	List of fundraiser ideas	11/30/11	
Justin	Email Easter Egg hunt coord for dates	11/30/11	
Linda	Ask Donna Miller about signs at schools, email re: dance tickets, last days of registrations	11/30/11	
May Agenda	Do we want to do something for the 5k on June 3 rd ?	11/30/11	
Angie	Solutions for pictures, bring Pittman back in. Outside sports get pics outside, turn around time, ask him to attend picture night	11/30/11	
Mark	Schedule meeting with Chris and Angie to discuss coordinator position	11/30/11	
Angie	Schedule Field Hockey meeting Margaret Butler	11/30/11	
Linda	Put logo wear link on school website/Greenwich website	11/30/11	
Angie	Give Linda spiritwear info for websites	11/30/11	
George	Schukyll Valley spirit wear – where is the money	11/30/11	
Brian	Look into ordering 200 shirts/sweatshirts for sale	11/30/11	
Justin	Call Destination Athlete(Joe Cannavo) for logo wear – parents buy direct from there	11/30/11	
Mark	Send out one call that 10/31 is deadline for wrestling, cheerleading, basketball	11/30/11	
Angie	Order 2 sets of benches – muni bldg and stecker (aluminum 15ft)	11/30/11	
Justin	Call health dept., need permit to sell food/drink snack stands? Is running water the issue	11/30/11	

WHO	GOALS	ECD	COMPLETED
Angie	Getting online registration through our website	12/31/11	09/10/11
Mark	A useable Stecker field snack stand		
Angie	Ask Mr. Gurneak for dirt/mounds for next year Set up meeting with 501c3 to review/make guidelines	12/31/11	