# GREENWICH TOWNSHIP POLICE DEPARTMENT

321 Greenwich Street
Stewartsville, New Jersey 08886
Phone: 908-454-1010 Fax: 908-454-7390

Richard J. Hummer
Chief of Police


## I. Purpose

The purpose of General Order 24-001 is to establish guidelines for the selection process that will be efficient, effective and fair. The selection process is acknowledged as a key element in the operational effectiveness of the department.

For this reason, certain basic principles have been put into place for the development of an efficient, effective, and fair selection process that results in the appointment of those individuals who possess the best skills, knowledge, and abilities that are necessary to carry out the duties and responsibilities expected of all members of this agency.

## II. Policy

It shall be the policy of this department to follow the procedures set forth in this General Order for the selection of personnel. The Chief of Police has the authority and the responsibility for directing the selection process of personnel and making such recommendations to the Appropriate Authority.

## III. Procedure

A comprehensive set of procedures has been established for the purpose of clearly defining the selection process for the department. These procedures are essential for the proper administration, use, and defensibility of the selection process. The selection procedures that have been established by the department describe the order of events in the selection process.

**N. RECRUITMENT:**

1. The department will advertise open positions on the social media accounts utilized by the department as well as the Township's website.

2. The department will post job announcements utilizing PoliceApp for statewide distribution.

3. Officers participating in community policing programs and events will distribute job announcements during open application periods.

5. Officer(s) designated by the Chief of Police shall attend career days at local high schools and colleges during open application periods and other times authorized by the Chief of Police.

| GREENWICH TOWNSHIP | | | | | | |
|---|---|---|---|---|---|---|
| *Data is based on the 2020 U.S. Census* | Population | | Current Sworn Officers Male | | Current Sworn Officers Female | |
| Race | # | % | # | % | # | % |
| White | 4,046.50 | 73.90% | 13 | 93% | 1 | 7% |
| Black or African American | 368.5 | 6.70% | 0 | % | 0 | 0% |
| American Indian/Alaska Native | 0 | 0.00% | 0 | % | 0 | 0% |
| Asian | 594 | 10.80% | 0 | % | 0 | 0% |
| Native Hawaiian and Other Pacific Islander | 0 | 0.00% | 0 | % | 0 | 0% |
| Some Other Race | 0 | 0% | 0 | % | 0 | 0% |
| Two or More Races | 385 | 7.00% | 0 | % | 0 | 0% |
| Total | 5,500 | 100% | 13 | 93% | 1 | 7% |